USC
UNIVERSITY
OF SOUTHERN
CALIFORNIA

Bi-Weekly Project Status Report
1/29/2016 – 2/12/2016

Submitted by Auxiliary Services, IT

Submitted On 2/12/2016

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1 Discovery Project Summary

Priority	Project Name	Requestor	Description
1	COL – Coliseum Website – Phase6 Enhancements	Joe Furin	Add new features such as photo gallery, photo albums, interactive discussion blog, history timeline, private events and tours page
1	AS IT – Disaster Recovery	Frank Juarez	Work with all Shared Services and Business Units to develop a Disaster Recovery Plan (DRP). This will build on the current DR installation and will meet all University policy requirements.
1	HSP/BKS – Sprinkles ATM Installation	David Corral/Fabian Garcia	Work with Sprinkles to install a walk up "ATM" (Kiosk) to sell cupcakes outside the Bookstore. This is a joint venture between the HSP and BKS
1	TSP - Enhance Transportation website maps with safety Information	Tony Mazza	Add maps to websites containing safety information.
1	TSP – Online Daily Reservation Edits/Deletes	Tony Mazza	Update Online Daily Reservation System so that users are able to edit and delete their existing reservations (with integration to T2)
1	BKS – Mobile app for catalog	Darren James	Create a mobile app for catalog
1	HOU – Printer Account Management	Keenan Cheung	Authenticate Housing students and manage print services in Housing customer service location.
2	BKS – Additional USCard payment option on BKS website	Rehab Khouri	Add USCard payment option to the USC Bookstore website
2	COL – Mobile Website	Joe Furin	Create a mobile website for Los Angeles Memorial Coliseum & Sports Arena
2	HSP – Rewrite The Lab website	Erika Chesley	Rewrite The Lab website using the same template as The Edmondson
2	HSP – Rewrite Moreton Fig Website	Erika Chesley	Rewrite Moreton Fig website to make it similar to the Edmondson
2	HOU – Implement Meeting Room tablets	Keenan Cheung	Mount tablets to each meeting room door so requesters can view availability
3	UCP – Online Copyright Clearance Center	Darren James	Offer online solution to replace the current software that was initially written around 1990 in older version of VR, which now has limitations that either makes it impossible or difficult to incorporate new functions and to streamline daily functions with CCC.

3	HSP – Create a Mobile App	Kris Klinger	Create a mobile app for USC Hospitality
3	BKS – Redesign Gamble House Bookstore	Darren James	Gamble House website is changed with the new design so the bookstore would like to match the Gamble House bookstore website to the Gamble House website
3	AS Energy Consumption Data Repository	Mark Ewalt	Create a data repository to collect historical energy usage for historical/as hoc reporting purposes
3	AS – Add eCommerce to Figueroa Press	Darren James	Currently Figueroa Press users USC Bookstore's eCommerce website to purchase books from Fig Press website. Figueroa Press would like to add eCommerce functionality to their website.
3	BKS – Update Fig Press Website	Tiffany Quon	Update Figueroa Press Website to add a section for upcoming Books
TBD	USC –Admin Ops (CAPS) Event Planning Website	Mark Ewalt	Rewrite the existing Event Planning Website, written by Admin Ops (CAPS), used by USG, FMS, DPS, Fire & Safety, USC Hospitality, USC Transportation, Campus Filming, Protocol & Events, and Student Affairs.
TBD	HOU – Integration with USCard and StarRez for Persona locks	Chris P.	Create a process to capture room card information from USCard to store in StarRez to make it available for Persona.
TBD	HOU – Reuse the student authentication middleware to enable web HBO GO access	Keenan Chang	Duplicate the Shibboleth middleware authentication process to give students HBO GO access on the web and mobile devices
TBD	SS – New Website for Trademarks & Licensing	Matt Curran	Create a new website for Trademarks & Licensing

2   Active Project Summary

Project	Project Name	Status	Assessment
3	TSP – Enhance Transportation Website Maps with Safety Information	**On Target**	Target Project Completion Date – 4/30/2016
4	TSP – T2 Point-of-Sale Deployment	**On Target**	Target Project Completion Date – 3/4/2016
5	RAD – Delphi Implementation	**On Target**	Target Project Completion Date – *Q2 2016
6	RAD – Information Digital Display Implementation	**Warning**	Target Project Completion Date – *Q1 2016
7	BKS – POS Vendor Selection Process (RFI)	**On Target**	Target Project Completion Date – *Q2 2016
8	AS – 2016 Pre-Audit PCI Assessment	**On Target**	Target Project Completion Date – 3/30/2016
9	RAD – Guestware Integration (CRM)	**On Target**	Target Project Completion Date – 4/1/2016
10	TSP – Replace T2 Payment Gateway	**On Target**	Target Project Completion Date – *TBD
11	SS – AS DataMart Discovery Project	**On Target**	Target Project Completion Date – 4/30/15
12	HSP – Event Planning Website	**On Target**	Target Project Completion Date – *2016
13	BKS – Create a Mobile Friendly Website	**On Target**	Target Project Completion Date – 2/29/2016
14	BKS – Online Computer Store	**On Target**	Target Project Completion Date – 4/30/2016
15	TSP – Update Transportation App for IOS and Android	**On Target**	Target Project Completion Date – 3/31/2016
16	SS – Kronos Timekeeping Scheduler Module Implementation	**Concern**	Target Project Completion Date – 4/16/2016
17	UCP – Create a new website for EMBA	**On Target**	Target Project Completion Date – 2/29/2016

3 TSP - Enhance Transportation website maps with safety Information

Project Description	☒ **On Target** ☐ **Concern** ☐ **Warning**
IT Project Manager: Sonali Bodiwala	**Business Project Owner: Tony Mazza**
Start Date: 02/04/2016	**Target Completion Date: 4/30/2016**

Update Maps on the Transportation website to include emergency phones and DPS Patrol Area.

Accomplishments (for previous two weeks)

- Development started.
- Waiting feedback from users if we need to include the bus routes and a toggle for campus cruiser boundaries.

Planned for Next Two Week

- Continue development

Open Issues

- Delay with RBS and availability at the bookstore due to holiday rush

Milestones

- N/A

4 TSP – T2 Point-of-Sale Deployment

Project Description	⊠ On Target ☐ Concern ☐ Warning
IT Project Manager: Ruben Khudaverdyan	**Business Project Owner: Gabe Badillo**
Start Date: 12/12/2015	**Target Completion Date: 3/4/2016**

During the past several years USC Transportations has been utilizing a "home built" Point-of-Sale (POS) system at the UPC and HSC Gate entrances. With the need to replace existing cash registers and the non-supported POS terminal, USC Transportation has made a decision to purchase complete POS terminals from T2.

The scope of this project is to purchase Point-of-Sale terminals from T2, have NetOps team inspect the hardware, inventory and install the necessary software on the terminals. Terminals will be deployed based on a scheduled accepted by the business unit.

Accomplishments (for previous two weeks)

- Deployment Schedule has been determined

Planned for Next Two Week

- Inventory the hardware
- Begin building the hardware and uploading T2 software per T2 PCI-DSS Implementation Guide
- Begin Deployment

Open Issues

- None

Milestones

5 RAD – Delphi Implementation

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Ruben Khudaverdyan	**Business Project Owner: Scott Reith**
Start Date: 12/1/2015	**Target Completion Date: *Q2 2016**

The Radisson Mid-Town Hotel has requested AS IT to implemented a Delphi catering solution. In addition, the scope of the implementation will extend to University Park and Health & Science Campuses. The project will involve the implementation of one catering solutions that would be visible to other catering departments within USC Hospitality.

Accomplishments (for previous two weeks)

- Complete Web Demo
- Reviewed user requirements

Planned for Next Two Week

- Schedule onsite demo and review the software with USC & Radisson Catering

Open Issues

- N/A

Milestones

- TBD

6 RAD – Information Digital Display Implementation

Project Description	☐ **On Target** ☐ **Concern** ☒ **Warning**
IT Project Manager: Ruben Khudaverdyan	**Business Project Owner: Dirk de Jong**
Start Date: 12/1/2015	**Target Completion Date: *Q1 2016**

With the need to replace the existing "Informational Stands" that display daily meeting, conference and banquet rooms information, Radisson Hotel contracted with AVI and 22Miles to implement digital signage software that would allow the hotel staff to manage the information via digital screens. Additionally, AVI has been contracted as well to install the necessary hardware for the digital display. The new digital signage displays will enhance the delivery of the information and improve the overall customer experience.

Accomplishments (for previous two weeks)

- Completed Wiring walk-Through
- Completed Site Survey Assessment
- Completed AP & Switch Scope

Planned for Next Two Week

- Review Upgrade options from Oracle
- Review wiring quote
- Complete Digital Screen and electrical Installation
- Complete draft of the image screen
- Identify users that will manage the signage software

Open Issues

- Opera PMS will require an upgrade or Migration to Opera cloud services in order to integrate with the certified version of the Digital Signage.
- Digital Signage Software requires Wi-Fi for communication. The current USC Guest Wireless does not have the capacity to support the necessary requirements. Additionally, the integration with USC Guest Wireless adds an additional system into the PCI Scope.

Milestones

- TBD

7   BKS – POS Vendor Selection Process (RFI)

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Ruben Khudaverdyan	**Business Project Owner: Darren James**
Start Date: 11/2/2015	**Target Completion Date: *Q2 2016**

USC Bookstore has requested Auxiliary Services IT to create and submit a request for information (RFI) to USC Purchasing to replace the existing Point of Sale Solution that is currently being supported by Ratex Business Solutions.

The fist phase of this project will be the vendor selection process, which will based on the feedback received from the RFI.

Accomplishments (for previous two weeks)

- Completed the RFI based on new requirements.

Planned for Next Two Weeks

- Complete review of the new RFI and submit it to USC Purchasing

Open Issues

- N/A

Milestones

8   AS – 2016 Pre-Audit PCI Assessment

Project Description	☒ **On Target** ☐ **Concern** ☐ **Warning**
IT Project Manager: Frank Juarez	**Business Project Owner: Dan Stimmler**
Start Date: 11/1/2015	**Target Completion Date: 3/30/2016**

USC is considered a level 2 Merchant and as such is required to complete an annual Payment Card Industry (PCI) yearly assessment by an external Qualified Security Assessor.

The scope of this project is to work with all credit card processing Business Units (BKS, COL, HOU, HSP, RAD, TRX) and ensure that any new credit card processes are appropriately documented and follow PCI data security standards. Ensure all new 3.1 PCI Data Security Standards are being followed and that all PCI recurring processes are also being followed as documented and reported in previous years

Accomplishments (for previous two weeks)

- Successfully completed on-site PCI QSA Audit meetings for BKS, RAD, and HSP
- Successfully completed on-site PCI QSA Audit meetings for HR and Risk Management processes

Planned for Next Two Week

- Attend pre-audit Conference call for Transportation
- Begin planning for Phase 3 Audit proceedings

Open Issues

- N/A

Milestones

- N/A

9 RAD – Guestware Integration (CRM)

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Ruben Khudaverdyan	**Business Project Owner: Deepal Jayasooriya**
Start Date: 10/7/2015	**Target Completion Date: 4/1/2016**

Radisson Hotel has decided to implement a Customer Relationship Management (CRM) software from Guestware in order to improve the overall guest experience

AS IT will be working with the vendors to implement the solution while maintaining PCI Compliance.

Accomplishments (for previous two weeks)

- Submitted cost estimated associated with the project.

Planned for Next Two Weeks

- Pending Approval

Open Issues

- N/A

Milestones

10 TSP – Replace T2 Payment Gateway

Project Description	☒ **On Target** ☐ **Concern** ☐ **Warning**

IT Project Manager: Sonali Bodiwala	**Business Project Owner: Michelle Garcia**
Start Date: 9/9/2015	**Target Completion Date: *TBD**

Currently we use T2's payment gateway for payments from the website (T2). We have been notified by T2 that their product will have an end of life soon. This project is to replace T2 payment gateway with CyberSource

Accomplishments (for previous two weeks)

- USC Legal provided feedback to CyberSource, the document is in the second round for review.
- Because of the delay with CyberSource, the target completion date is moved.

Planned for Next Two Weeks

- Waiting for the CyberSource account.

Open Issues

- Unless the account is setup, we cannot move forward.
- CyberSource Legal team in reviewing contact changes requested by USC

Milestones

- N/A

11 SS – AS DataMart Discovery Project

Project Description	⊠ On Target ☐ Concern ☐ Warning
IT Project Manager: Frank Juarez	**Business Project Owner: Mark Ewalt**
Start Date: 6/10/2015	**Target Completion Date: 4/30/2016**

Auxiliary Services management has expressed a desire to create a flexible reporting environment that will take data from Auxiliary Services source systems and load it into a flexible reporting data environment.

The scope of this project is to work with a consulting organization (Data41) to perform discovery on the various data sources for Auxiliary Services and to create a detailed plan and tools recommendation to build an Auxiliary Services DataMart Reporting environment. The initial target data sources for the first phase of this project are the Agilysys POS, KRONOS timekeeping, and CAPS cost of goods system.

Accomplishments (for previous two weeks)

- Met with Tapingo to get data feed requirements defined

Planned for Next Two Week

- Receive Tapingo sample data
- Work with ITS to get resources re-assigned to complete the USCNet secure connection completed

Open Issues

- ITS has reassigned resources for the Azure USCNet connectivity to other projects. These resources are needed to complete the secure connection for our production server implementation
- Agilysys has not yet began daily updates with no target date identified

Milestones

	6/10	6/30	7/20	8/9	8/29	9/18	10/8	10/28
Discovery end Date								
Vendor Statement of Work								
data extract, transform and load								

12 HSP – Event Planning Website

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Sonali Bodiwala	**Business Project Owner: Angela DiBenedetto**
Start Date: 5/15/2015	**Target Completion Date: *2016**

Create a new website for Hospitality to manage event planning, to streamline the process. Events are created from Admin Ops website. Currently, hospitality manages these events manually through individual email client, which makes it difficult to audit/track events and missing information.

Accomplishments (for previous two weeks)

- Met with primary stakeholders to review the scope document and wireframes

Planned for Next Two Week

- Update scope and requirements from the feedback
- Meet with FMS to discuss the venue maps
- Meet with the remaining owners to get their sign off on the scope document
- After final signoff from the owners, send the scope document to all stakeholders
- Send the document to Design Studio for wireframes once scope is approved

Open Issues

- N/A

Milestones

- N/A

	8/24	10/13	12/2	1/21	3/11	4/30
Gather requirements from all stakeholders	▬▬▬▬					
Create Scope and Requirements documentation			▬▬▬			
Work with Design Studio for wireframes				▬▬		
Receive signoff on wireframes					▪	
Work with Design Studio for mockups					▪	
Begin Development						

13 BKS – Create a Mobile Friendly Website

Project Description	☒ **On Target** ☐ **Concern** ☐ **Warning**
IT Project Manager: Sonali Bodiwala	Business Project Owner: Holly Bedwell
Start Date: 5/1/2015	Target Completion Date: 2/29/2016

With the recent changes on 4/21 to Google's search engine, if a website is not 'mobile friendly', it may not show up on Google's search results or may be displayed with lower score.

The Scope of this project is to create a mobile friendly website for USC Bookstore.

Accomplishments (for previous two weeks)

- Feedback received from the bookstore. One issue reported (delay entering data) on iPhone 6S Plus.
- IT testing the website on iPhone 6S Plus.

Planned for Next Two Week

- Resolve the issue reported by the bookstore.

Open Issues

- Resource availability at the Bookstore & RBS

Milestones

14 BKS – Online Computer Store

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Sonali Bodiwala	**Business Project Owner: Rehab Khouri**
Start Date: 04/24/2015	**Target Completion Date: 4/30/2016**

Computer Store would like to sell apple products online where customers will be required to enter a 10 digit USCID or the year they graduated for record purposes. At this time the gathered information will not be verified by the computer store.

The look and feel will not change for the website in this phase.

Accomplishments (for previous two weeks)

- Bookstore working with RBS to resolve issue (related to serial number)
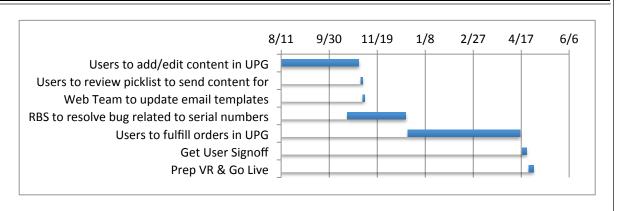- Target launch date is changed to 4/30 as requested by the bookstore.

Planned for Next Two Week

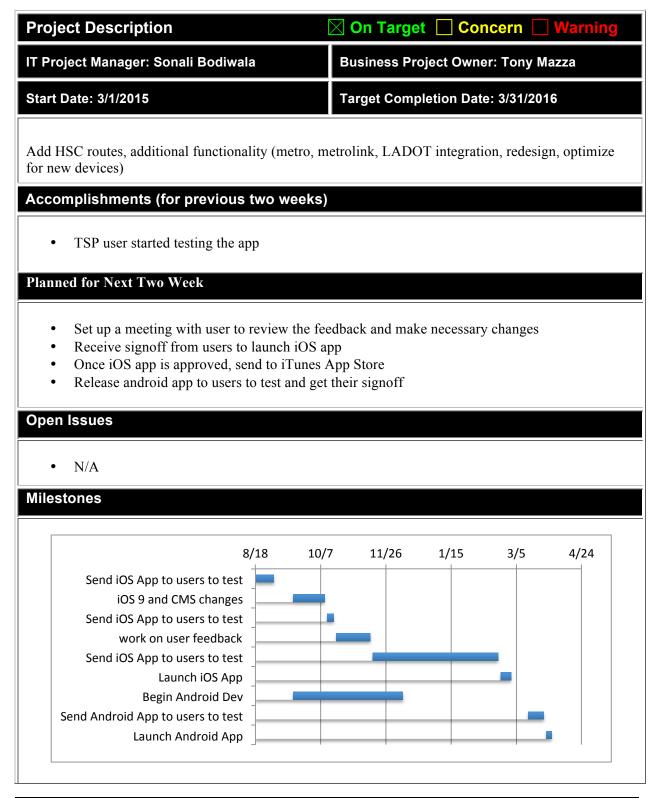- Waiting for Bookstore to finish testing

Open Issues

- Delay with RBS and availability at the bookstore due to holiday rush

Milestones

	8/11	9/30	11/19	1/8	2/27	4/17	6/6
Users to add/edit content in UPG	▬▬▬						
Users to review picklist to send content for			▪				
Web Team to update email templates			▪				
RBS to resolve bug related to serial numbers		▬▬▬					
Users to fulfill orders in UPG				▬▬▬▬▬			
Get User Signoff						▪	
Prep VR & Go Live							▪

15 TSP – Update Transportation App for iOS and Android

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Sonali Bodiwala	**Business Project Owner: Tony Mazza**
Start Date: 3/1/2015	**Target Completion Date: 3/31/2016**

Add HSC routes, additional functionality (metro, metrolink, LADOT integration, redesign, optimize for new devices)

Accomplishments (for previous two weeks)

- TSP user started testing the app

Planned for Next Two Week

- Set up a meeting with user to review the feedback and make necessary changes
- Receive signoff from users to launch iOS app
- Once iOS app is approved, send to iTunes App Store
- Release android app to users to test and get their signoff

Open Issues

- N/A

Milestones

16 SS – KRONOS Timekeeping – Scheduler Module Implementation

Project Description	☐ **On Target** ☒ **Concern** ☐ **Warning**
IT Project Manager: Ruben Khudaverdyan	**Business Project Owner: Barbara Sladeck**
Start Date: 1/14/2015	**Target Completion Date: 4/16/2016**

The AS business units have a complex and dynamic work schedule process. There is a need to have greater visibility for both the planning of work schedules and to dynamically assign employees to these schedules.

The scope of this project is to work with the AS IT Payroll team to define requirements and to implement the KRONOS work-scheduling package. This will include updating of the KRONOS timekeeping system and the time clocks to integrate with this new functionality

Accomplishments (for previous two weeks)

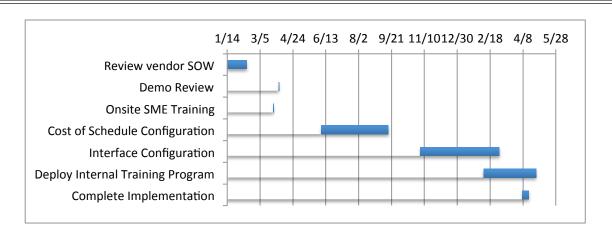- Updated Kronos application to a supported version of Java in Dev.

Planned for Next Two Week

- Continue testing the Interface
- Test 7.0.8 in Dev. and schedule the update for the production
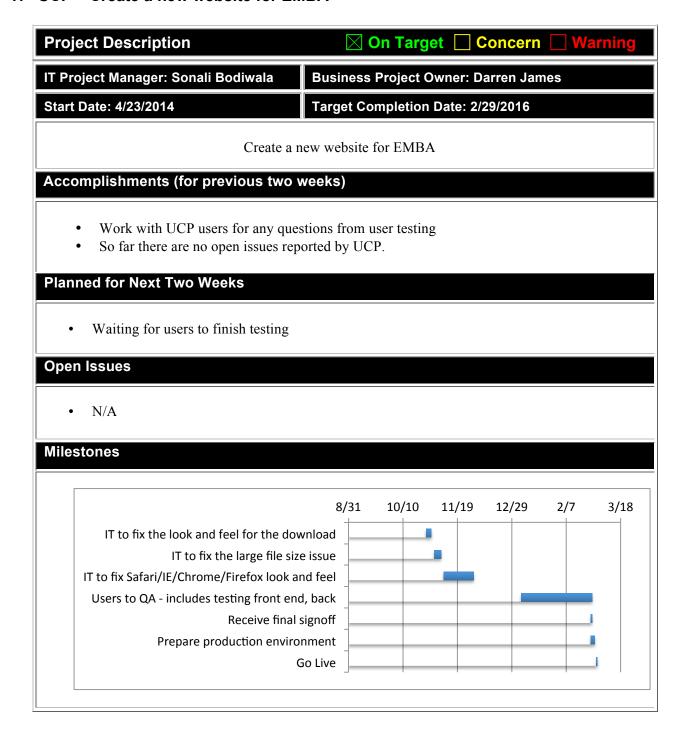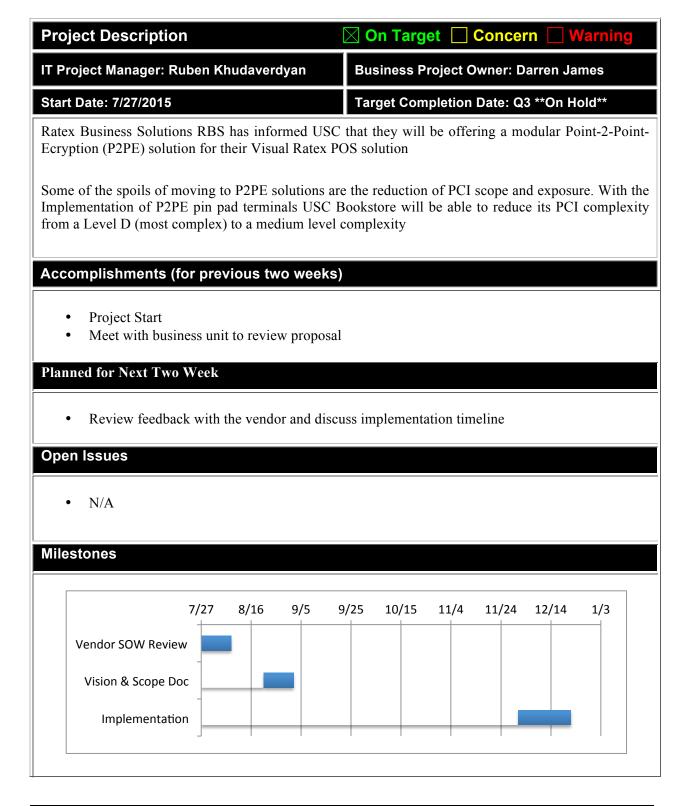- Review feedback from the Pilot Team

Open Issues

- N/A

Milestones

17 UCP – Create a new website for EMBA

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Sonali Bodiwala	**Business Project Owner: Darren James**
Start Date: 4/23/2014	**Target Completion Date: 2/29/2016**

Create a new website for EMBA

Accomplishments (for previous two weeks)

- Work with UCP users for any questions from user testing
- So far there are no open issues reported by UCP.

Planned for Next Two Weeks

- Waiting for users to finish testing

Open Issues

- N/A

Milestones

18   BKS – VR P2PE Pin Pad Implementation

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Ruben Khudaverdyan	**Business Project Owner: Darren James**
Start Date: 7/27/2015	**Target Completion Date: Q3 **On Hold****

Ratex Business Solutions RBS has informed USC that they will be offering a modular Point-2-Point-Ecryption (P2PE) solution for their Visual Ratex POS solution

Some of the spoils of moving to P2PE solutions are the reduction of PCI scope and exposure. With the Implementation of P2PE pin pad terminals USC Bookstore will be able to reduce its PCI complexity from a Level D (most complex) to a medium level complexity

Accomplishments (for previous two weeks)

- Project Start
- Meet with business unit to review proposal

Planned for Next Two Week

- Review feedback with the vendor and discuss implementation timeline

Open Issues

- N/A

Milestones

19 SS – Disaster Recovery Program

Project Description	☒ **On Target** ☐ **Concern** ☐ **Warning**
IT Project Manager: Frank Juarez	**Business Project Owner: Mark Ewalt**
Start Date: 4/1/2014	**Target Completion Date: 9/15/2014 **On Hold****

Currently the AS IT team backs up data from our storage devices and file servers to a local SAN device located in the Carol Little building. Although having data backups gives us some capability for recovering any lost data it does not give us the ability to recover data and resume systems operations if the Carol Little building or the ITS data center is compromised or unable to function due to local emergencies effecting its operations.

AS IT Disaster Recovery Program Description

This program will limit the disruption to our Auxiliaries organization in the wake of a disaster or other critical outage. This plan once fully implemented will allow the organization to quickly resume mission-critical functions, and minimize the negative effects of a disaster. These file servers; storage devices and other critical system will be located at our offsite co-location facility located in Arizona.

Benefits

- Restoration of Servers.
- Restoration of Network Storage devices
- Restoration of critical Business Systems.
- Re-provisioning of the Auxiliaries Local Area Network to meet the immediate business needs.
- Minimize the down time during any disaster or critical outage.

Accomplishments (for previous two weeks)

- Continue configuration of replication sites
- Requested switch replacement configuration from ITS
- Replace faulty switch at SunGard, AZ
- Continue replication testing and confirm functionality
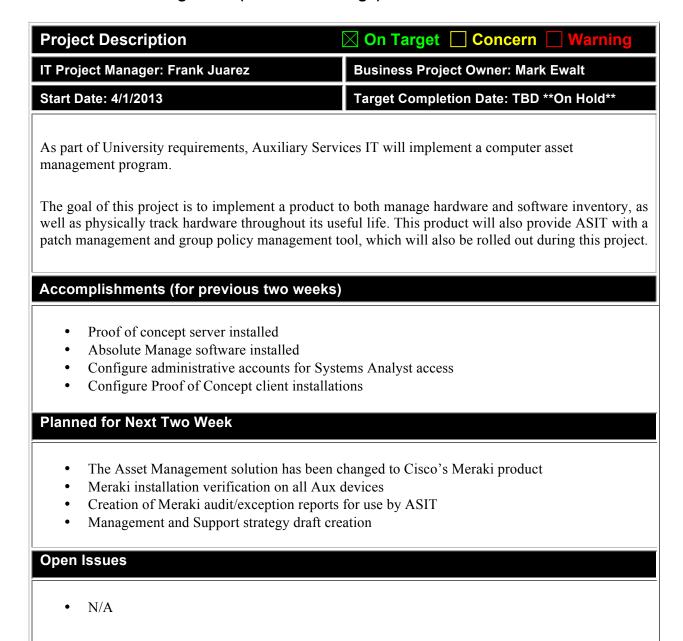- Begin initial Technical documentation

Planned for Next Two Week

- ** Due to project resource availability and higher priorities this project is being temporarily put on hold **

Open Issues

- N/A

20 ASIT – Asset Management (Absolute Manage)

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Frank Juarez	**Business Project Owner: Mark Ewalt**
Start Date: 4/1/2013	**Target Completion Date: TBD **On Hold****

As part of University requirements, Auxiliary Services IT will implement a computer asset management program.

The goal of this project is to implement a product to both manage hardware and software inventory, as well as physically track hardware throughout its useful life. This product will also provide ASIT with a patch management and group policy management tool, which will also be rolled out during this project.

Accomplishments (for previous two weeks)

- Proof of concept server installed
- Absolute Manage software installed
- Configure administrative accounts for Systems Analyst access
- Configure Proof of Concept client installations

Planned for Next Two Week

- The Asset Management solution has been changed to Cisco's Meraki product
- Meraki installation verification on all Aux devices
- Creation of Meraki audit/exception reports for use by ASIT
- Management and Support strategy draft creation

Open Issues

- N/A

21 Archived Project Summary

Priority	Project Name	Requestor	Description
N/P	AS – Radio System Discovery Project (HSP, BKS, HOU, TSP, RAD, COL)	Mark Ewalt	DPS is discontinuing support of the current radio system. Perform discovery to determine usage of system by AS BU's and suggest replacement projects.
N/P	COL – USC Network Usage Infrastructure Policy Map and Gap	Joe Furin	To prepare for the upcoming University audit perform an Internal assessment of adherence to SC policy and create a remediation list to be Prioritized by the COL
N/P	AS - USC Network Infrastructure Usage Policy pre-audit remediation (BKS, HSP, TSP, HOU, RAD)	Mark Ewalt	To prepare for upcoming University audit perform internal (AS IT) audit of remainder of business units for compliance to USC IT policy
N/P	HR – HR Website	Barbara Sladeck	Create a new website for HR
N/P	BKS – Create separate websites for Stanford, San Fran State and others to replace OsCommerce	Darren James	Create separate websites for schools to offer functionality to replace OsCommerce
N/P	RAD – Rewrite Rosso's Website	Erika Chesley	Rewrite Rosso's website to make it similar to the Edmondson
N/P	HSP – Rewrite Traditions Website	Erika Chesley	Rewrite Traditions website to make it similar to the Edmondson
N/P	HSP – Rewrite McKay's Website	Erika Chesley	Rewrite McKay's website to make it similar to the Edmondson
N/P	HSP – Rewrite UrbnMrkt Website	Erika Chesley	Rewrite McKay's website to make it similar to the Edmondson
N/P	HSP – Expand URBNMRKT Landing Page to Website	Erika Chesley	Expand the existing single landing page for URNBMRKT into a complete, standalone website.
N/P	ADM – Automate Payroll Feed from Payroll to Accounting	Dave Racewicz	Automate the process so the feed from AIS is automatically converted into the data HR, the Controllers, and the Directors can use.
N/P	BKS – Sales Tax Table Integration Project	Marissa Tan	The ability to modify the backend so the process will update the sales tax according to shipper's zip code for the states we can collect sales tax.

N/P	BKS – Mobile Applications for USC Bookstores	Darren James	Develop one or more applications using mobile technologies
N/P	TSP – Interactive displays at UPC Bus Stops	Michelle Garcia	Implement KIOSKs at selected bus stops displaying bus route information
N/P	Create/Update Commencement Website	Mark Ewalt	Create a new website or update the bookstore website to streamline ordering from Herf Jones for Commencement
N/P	BKS – Figueroa Press Rewrite	Mark Ewalt	Rewrite of Figueroa Press website.
N/P	TSP – Implement QR Functionality	Michelle Garcia	Begin using QR for marketing at Transportation locations.
N/P	HSP – Norris Healthcare Center POS Implementation	Kris Klinger	Implement POS solution at the NHC
N/P	ASIT – Arc-Sight Log Depository Implementation	Frank Juarez	Implement System Log archival solution for Auxiliary Services.
N/P	COL – Coliseum USCard Implementation	Joe Furin	Implement a process to accept USCard at the Coliseum
N/P	TSP – Flex/AIS Integration for IR	Noel Aguilar	When parking permits are issued against interdepartmental requisitions, the posting to both AIS and Flex is manual and managed separately.