



***Bi-Weekly Project Status Report***  
***5/09/2014 – 5/23/2014***

***Submitted by Auxiliary Services, IT***

***Submitted On 5/23/2014***

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## 1 Discovery Project Summary

Priority	Project Name	Requestor	Description
1	Update AS BU Hosted Order Pages with CyberSource Secure Acceptance connections (UCP, GH, ATH Camp)	Frank Juarez	CyberSource is going to be discontinuing the HOP connection method on September 30, 2014 and migrate to the Secure Acceptance connection method. Secure Acceptance is an upgraded version of our legacy HOP/SOP connection methods and will continue to outsource the transmission of customer credit card data and mitigate your PCI exposure. This new Secure Acceptance connection method is more secure, adheres to the most recent PCI requirements, is enhanced to support multiple languages and has been optimized for mobile devices (Smartphone/Tablets).
2	HSP – Traditions Website “Share Your Traditions” Phase II	Dirk De Jong	Project to implement new website functionality.
2	BKS – Mobile app for catalog	Dan Archer	Create a mobile app for catalog
2	RAD – Assess Hotel Infrastructure Needs for Bigger Pipeline in Banquet Areas	Mark Ewalt	Ability to support large banquet reservation that will require wired/wireless access points.
3	HSP – Create a Mobile App	Kris Klinger	Create a mobile app for USC Hospitality
3	HOU – Mobile Website	Keenan Cheung	Implement a Mobile Website for USC Housing
Research	BKS – Student Scheduling Website (Ground Floor)	Gretchen Margolis	Create a new student scheduling website for ground floor (Gretchen Margolis)
Research	BKS – Student Scheduling Website (Customer Service)	Herman Duran	Create a new student scheduling website for customer service (Herman Duran)
Research	ACCT – Check Scanning	Greg Laporte	The University will no longer be supporting the scanning of checks. Departments will need to implement a solution which will fit their needs.
TBD	BKS – Redesign UCP website	Dan Archer	Redesign UCP website with the new architecture (new technology) due to the limitations of the existing website.
TBD	IT – Use Shibboleth for IT Portal	Frank Juarez	Use single sign for IT Portal

TBD	IT – Create a new website for IT Portal	Frank Juarez	New website for IT
TBD	Design Studio – Create a new website for Design Studio	Sam Carter	New website for Design Studio
TBD	BKS – eCommerce for USC Flower Shop	Dan Archer/Jerry Wingate	Add eCommerce functionality to USC Flower Shop website
TBD	BKS – Electronic Shelf Tag	Dan Archer	Implement a system to use electronic merchandise tags
TBD	Design Studio – Mobile Game	Sam Carter	Develop a mobile game.
TBD	HOU – StarRez Upgrade	Keenan Cheung	Upgrade Housing StarRez student web application portal
TBD	RAD – Upgrade MICROS Credit Card Gateway	Mark Ewalt	Upgrade MICROS credit Card Gateway. Current credit card gateway (ProtoBase) services will reach end-of-life by Sept. 30 <sup>th</sup> 2014.
TBD	COL – Coliseum Server Visualization	Joe Furin	Replace current aging system with a new virtualized platform

## 2 Active Project Summary

Project	Project Name	Status	Assessment
3	HSP – Point-of-Sale System Replacement Discovery	<b>Concern</b>	Next Milestone – Review Target Project Completion Date – 6/30/2014
4	TSP – IVR Project	<b>On Target</b>	Next Milestone – Review Target Project Completion Date – 10/1/2014
5	TSP – Campus Cruiser Server Virtualization	<b>On Target</b>	Next Milestone – Development Target Project Completion Date – 6/15/2014
6	HOU – Touchscreen – Upgrade WordPress	<b>On Target</b>	Next Milestone – Testing Target Project Completion Date – 6/30/2014
7	HOU – Upgrade WordPress	<b>On Target</b>	Next Milestone – Review Target Project Completion Date – 6/30/2014
8	BKS – Upgrade UCP Server	<b>On Target</b>	Next Milestone – Testing Target Project Completion Date – 6/15/2014
9	BKS – Migrate Figueroa Press to New Server	<b>On Target</b>	Next Milestone – Review Target Project Completion Date – 6/15/2014
10	BKS – Migrate Student Scheduling to New Server	<b>On Target</b>	Next Milestone – Development Target Project Completion Date – 6/15/2014
11	BKS – Upgrade eRATEX	<b>On Target</b>	Next Milestone – Testing Target Project Completion Date – 8/15/2014
12	HOU – USCard Students Image Upload	<b>On Target</b>	Next Milestone – Development Target Project Completion Date – TBD
13	TSP – Implement Online Chat	<b>On Target</b>	Next Milestone – Development Target Project Completion Date – 7/31/2014
14	TSP – Automate Dart	<b>On Target</b>	Next Milestone – Development Target Project Completion Date – TBD
15	UCP – Create a new website for EMBA	<b>On Target</b>	Next Milestone – Development Target Project Completion Date – TBD
16	HOU – Upgrade - Cybersource	<b>On Target</b>	Next Milestone – Development Target Project Completion Date – 8/31/2014
17	RAD – MICROS Point-of-Sale System Upgrade	<b>On Target</b>	Next Milestone – Review Target Project Completion Date – TBD
18	HSP – Annenberg Café POS Implementation	<b>Concern</b>	Next Milestone – Review Target Project Completion Date – 8/1/2014
19	BKS – Custom Banners	<b>On Target</b>	Next Milestone – Review Target Project Completion Date – TBD
20	SS – Replace CAPS Bulk Payment Process in CBORD	<b>On Target</b>	Next Milestone – Review Target Project Completion Date – 6/30/2014
21	HOU – CP IRIS Registration Implementation	<b>Concern</b>	Next Milestone – Implementation Target Project Completion Date – 5/23/2014
22	COL - Transition Coliseum Merchant Services to Elavon	<b>Concern</b>	Next Milestone – Implementation Target Project Completion Date – 5/23/2014

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23	COL – Legends POS PCI Compliance	<b>On Target</b>	Next Milestone – Development Target Project Completion Date – 10/1/2014
24	COL – Ticket Office PCI Compliance	<b>On Target</b>	Next Milestone – Development Target Project Completion Date – 10/1/2014
25	COL – Upgrade Coliseum Back Office Network Infrastructure	<b>On Target</b>	Next Milestone – Development Target Project Completion Date – 10/01/2014
26	HOU – WAMS Server Implementation Phase II	<b>Warning</b>	Next Milestone – Implementation Target Project Completion Date – 11/30/2013
27	HOU – Housing Web Site Phase II Enhancements	<b>On Target</b>	Next Milestone – Development Target Project Completion Date – TBD
28	COL – New Website for Coliseum (Phase I)	<b>Concern</b>	Next Milestone – Review Target Project Completion Date – 6/30/2014
29	ASIT – Asset Management (Absolute Manage)	<b>On Target</b>	Next Milestone – Review Target Project Completion Date – TBD
30	SS – MS 365 Email Implementation	<b>On Target</b>	Next Milestone – Review Target Project Completion Date – 8/31/2014
31	HSP – AS Business Unit Website NextGen Project Hospitality	<b>On Target</b>	Next Milestone – Development Target Project Completion Date – TBD
32	SS – Accounting Quali Purchasing/AP Payment Interfaces	<b>On Target</b>	Next Milestone – Review Target Project Completion Date – 6/30/2014
33	HSP – Catering Webiste Phase II	<b>On Target</b>	Next Milestone – Review Target Project Completion Date – TBD

**3 HSP – Point of Sale System Replacement Discovery**

<b>Project Description</b>		<input type="checkbox"/> <b>On Target</b> <input checked="" type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>
<b>IT Project Manager: Frank Juarez</b>	<b>Business Project Owner: Dirk De Jong</b>	
<b>Start Date: 3/15/2014</b>	<b>Target Completion Date: 6/30/2014</b>	
<p>USC Hospitality has expressed an interest in investigating the feasibility of replacing their current POS vendor with MICROS for their restaurant, retail, and residential venues.</p> <p>The purpose of this project is to perform a high level documentation of the USC Hospitality Point of Sales requirements and to conduct a discovery process to see if MICROS can meet our needs. Also, this project includes definition of implementation projects and the initial hardware acquisitions for a fiscal year 2014 spend.</p>		
<b>Accomplishments (for previous two weeks)</b>		
<ul style="list-style-type: none"> <li>• Completed requirements analysis for the MICROS system</li> <li>• Completed definition of FY14 and FY15 project scope</li> <li>• Received software license agreement, agreement addendum, redlined USC Security Addendum, and hardware quotation from Vendor.</li> </ul>		
<b>Planned for Next Two Week</b>		
<ul style="list-style-type: none"> <li>• Submitted vendor paperwork and Sole Source document to Purchasing for review and approval</li> </ul>		
<b>Open Issues</b>		
<ul style="list-style-type: none"> <li>• In order to purchase initial hardware for FY14 MICROS has informed us that the paper work must be processed and fully executed by June 1, 2014. Frank is working closely with Purchasing to ensure that this takes place.</li> </ul>		



**4 TSP – IVR Project**

<b>Project Description</b>		<input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: David Contreras</b>		<b>Business Project Owner: David Donovan</b>	
<b>Start Date: 5/1/2014</b>		<b>Target Completion Date: 10/01/2014</b>	
<p>Transportation requests the replacement of their existing Telecommunication IVR (Integrated Voice Response System) with a new system that will provide increased uptime, redundancy along with Call Center creation and management, and also the ability to customize messages, route calls and integrate such features as SMS texting, voice callbacks amongst others.</p>			
<b>Accomplishments (for previous two weeks)</b>			
<ul style="list-style-type: none"> <li>• ASIT conducted needs analysis/scope definition with Transportation Staff.</li> <li>• Held meetings with prospective Vendors.</li> <li>• Received quotations for Telecommunication systems that meet Transportations requirements.</li> <li>• Conducted demonstration of proposed solution for Transportation</li> <li>• Selected solution and vendor for new system.</li> </ul>			
<b>Planned for Next Two Week</b>			
<ul style="list-style-type: none"> <li>• Complete single source vendor approval</li> <li>• Sign proposal and SOW from vendor selected.</li> <li>• Conduct Kick-Off meeting to discuss scope and implementation.</li> </ul>			
<b>Open Issues</b>			
<ul style="list-style-type: none"> <li>• Currently none.</li> </ul>			

**5 TSP – Campus Cruiser server virtualization**

<b>Project Description</b>		<input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: Salvador Manzo</b>		<b>Business Project Owner: John Jazac</b>	
<b>Start Date: 6/1/2014</b>		<b>Target Completion Date: 6/15/2014</b>	
<p>To help insure against hardware failure, the Campus Cruiser system will be virtualized and transferred from its current hardware and to our virtualization cluster. An IP change will be required, which will be coordinated with Synchronatics, as needed.</p>			
<b>Accomplishments (for previous two weeks)</b>			
<ul style="list-style-type: none"> <li>• Move project to Active status.</li> </ul>			
<b>Planned for Next Two Week</b>			
<ul style="list-style-type: none"> <li>• Virtualize server</li> <li>• Transfer system to new IP range in ITS network database</li> <li>• Verify operation</li> </ul>			
<b>Open Issues</b>			
<ul style="list-style-type: none"> <li>• N/A</li> </ul>			

**6 HOU – Touchscreen – Upgrade Wordpress**

<b>Project Description</b> <input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: Sonali Bodiwala</b>	<b>Business Project Owner: Leslie Belluci</b>
<b>Start Date: 5/27/2014</b>	<b>Target Completion Date: 6/30/2014</b>
Upgrade wordpress and plugins to enhance integrity and security of the server	
<b>Accomplishments (for previous two weeks)</b>	
<ul style="list-style-type: none"> <li>• Prepare the site for an upgrade</li> <li>• Updated users with the project plan</li> </ul>	
<b>Planned for Next Two Weeks</b>	
<ul style="list-style-type: none"> <li>• Finish testing the upgrade locally</li> <li>• Once tested locally, move the changes to the QA site</li> <li>• User review</li> </ul>	
<b>Open Issues</b>	
<ul style="list-style-type: none"> <li>• N/A</li> </ul>	

**7 HOU – Upgrade Wordpress**

<b>Project Description</b> <input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: Sonali Bodiwala</b>	<b>Business Project Owner: Leslie Belluci</b>
<b>Start Date: 5/27/2014</b>	<b>Target Completion Date: 6/30/2014</b>
Upgrade wordpress and plugins to enhance integrity and security of the server	
<b>Accomplishments (for previous two weeks)</b>	
<ul style="list-style-type: none"> <li>• Prepare the site for an upgrade</li> <li>• Update local site and test</li> <li>• Move the changes to the QA site</li> </ul>	
<b>Planned for Next Two Weeks</b>	
<ul style="list-style-type: none"> <li>• Finish testing the upgrade on the QA site</li> <li>• User Review</li> </ul>	
<b>Open Issues</b>	
<ul style="list-style-type: none"> <li>• N/A</li> </ul>	

**8 UCP – Upgrade UCP server**

<b>Project Description</b> <input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: Sonali Bodiwala</b>	<b>Business Project Owner: Dan Archer</b>
<b>Start Date: 5/21/2014</b>	<b>Target Completion Date: 6/15/2014</b>
<p>Per PCI Compliance, the University Custom Publishing website server will require and upgrade to the latest Apache, MySQL and PHP.</p>	
<b>Accomplishments (for previous two weeks)</b>	
<ul style="list-style-type: none"> <li>• NetOps released the site after configuration</li> <li>• Test and make necessary changes on the UCP website</li> </ul>	
<b>Planned for Next Two Weeks</b>	
<ul style="list-style-type: none"> <li>• Finish testing and release the site for end users.</li> </ul>	
<b>Open Issues</b>	
<ul style="list-style-type: none"> <li>• Due to the timeline, users may only get a very short amount of time to finish testing.</li> </ul>	

**9 BKS – Migrate Figueroa Press to New Server**

<b>Project Description</b>		<input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: Sonali Bodiwala</b>		<b>Business Project Owner: Dan Archer</b>	
<b>Start Date: 5/1/2014</b>		<b>Target Completion Date: 6/15/2014</b>	
<p>Currently, Figueroa press is using the same server as University Custom Publishing. We have been asked by Information Security office to upgrade this server by 6/15/2014. Since UCP is an eCommerce site, we will move Figueroa Press to a new server to get a head start. The functionality will remain the same. The new server will have a Windows OS, with the latest PHP and MySQL.</p>			
<b>Accomplishments (for previous two weeks)</b>			
<ul style="list-style-type: none"> <li>• Completed IT Testing</li> <li>• NetOps completed VM environment configuration</li> <li>• Begin migrating the code to the new VM</li> </ul>			
<b>Planned for Next Two Week</b>			
<ul style="list-style-type: none"> <li>• Send the QA site for user review</li> </ul>			
<b>Open Issues</b>			
<ul style="list-style-type: none"> <li>• N/A</li> </ul>			

**10 BKS – Migrate Student Scheduling to New Server**

<b>Project Description</b>		<input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: Sonali Bodiwala</b>		<b>Business Project Owner: Dan Archer</b>	
<b>Start Date: 5/1/2014</b>		<b>Target Completion Date: 6/15/2014</b>	
<p>Currently, Student Scheduling is using the same server as University Custom Publishing. We have been asked by Information Security office to upgrade this server by 6/15/2014. Since UCP is an eCommerce site, we will move Student Scheduling to a new server to get a head start. The functionality will remain the same. The new server will have a Windows OS, with the latest PHP and MySQL.</p>			
<b>Accomplishments (for previous two weeks)</b>			
<ul style="list-style-type: none"> <li>• Completed IT Testing</li> <li>• NetOps completed VM environment configuration</li> <li>• Begin migrating the code to the new VM</li> </ul>			
<b>Planned for Next Two Week</b>			
<ul style="list-style-type: none"> <li>• Send the QA site for user review</li> </ul>			
<b>Open Issues</b>			
<ul style="list-style-type: none"> <li>• N/A</li> </ul>			

11 BKS – Upgrade eRATEX

<b>Project Description</b>		<input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
IT Project Manager: Sonali Bodiwala		Business Project Owner: Dan Archer	
Start Date: 5/1/2014		Target Completion Date: 8/15/2014	
<p>This is a mandatory upgrade as Cybersource is discontinuing support for the Hosted Order Page on October 1, 2014. Upgrade eRATEX from upgrading from eRATEX version 3.1.7 to 4.2.1 to implement Secure Acceptance prior to October 1 or else credit cards will no longer be processed from the website.</p>			
<b>Accomplishments (for previous two weeks)</b>			
<ul style="list-style-type: none"> <li>• Test site upgraded with eRATEX 4.2.1</li> </ul>			
<b>Planned for Next Two Week</b>			
<ul style="list-style-type: none"> <li>• Prepare Vision &amp; Scope Document</li> <li>• Sign off on Vision &amp; Scope</li> <li>• Complete Cybersource configuration</li> <li>• Complete IT testing</li> <li>• Send for User Testing</li> </ul>			
<b>Open Issues</b>			
<ul style="list-style-type: none"> <li>• N/A</li> </ul>			



**12 HOU – USCard Student Image Upload**

<b>Project Description</b>		<input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: Sonali Bodiwala</b>		<b>Business Project Owner: Keenan Cheung</b>	
<b>Start Date: 5/8/2014</b>		<b>Target Completion Date: TBD</b>	
Import USCard Images of students into StarRez and Biometrics system			
<b>Accomplishments (for previous two weeks)</b>			
<ul style="list-style-type: none"> <li>• Received information from USCard</li> <li>• Received laptop and Scanner for testing</li> </ul>			
<b>Planned for Next Two Week</b>			
<ul style="list-style-type: none"> <li>• Begin development</li> </ul>			
<b>Open Issues</b>			
<ul style="list-style-type: none"> <li>• N/A</li> </ul>			

**13 TSP – Implement Online Chat**

<b>Project Description</b> <input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: Sonali Bodiwala</b>	<b>Business Project Owner: Tony Mazza</b>
<b>Start Date: 4/15/2014</b>	<b>Target Completion Date: 7/31/2014</b>
Implement Online Chat for Campus Cruiser and Front Desk. Campus Cruiser would like to do a soft launch mid-summer.	
<b>Accomplishments (for previous two weeks)</b>	
<ul style="list-style-type: none"> <li>• Trained and setup operator</li> </ul>	
<b>Planned for Next Two Weeks</b>	
<ul style="list-style-type: none"> <li>• Pending Images from Design Studio</li> <li>• Set up a new page for offline (when operator is not available) – Waiting for content</li> </ul>	
<b>Open Issues</b>	
<ul style="list-style-type: none"> <li>• N/A</li> </ul>	

**14 TSP – Automate Dart**

<b>Project Description</b> <input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: Sonali Bodiwala</b>	<b>Business Project Owner: Tony Mazza</b>
<b>Start Date: 4/23/2014</b>	<b>Target Completion Date: TBD</b>
TSP is seeking a technology based solution to improve the service.	
<b>Accomplishments (for previous two weeks)</b>	
<ul style="list-style-type: none"> <li>N/A</li> </ul>	
<b>Planned for Next Two Weeks</b>	
<ul style="list-style-type: none"> <li>David Donovan to set up a meeting with the users to identify scope and requirements for this project</li> </ul>	
<b>Open Issues</b>	
<ul style="list-style-type: none"> <li>N/A</li> </ul>	

**15 UCP – Create a new website for EMBA**

<b>Project Description</b> <input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: Sonali Bodiwala</b>	<b>Business Project Owner: Dan Archer</b>
<b>Start Date: 4/23/2014</b>	<b>Target Completion Date: TBD</b>
Create a new website for EMBA	
<b>Accomplishments (for previous two weeks)</b>	
<ul style="list-style-type: none"> <li>• Workflow review – In progress</li> <li>• Evaluate various shopping carts</li> </ul>	
<b>Planned for Next Two Weeks</b>	
<ul style="list-style-type: none"> <li>• Complete workflow review</li> <li>• Choose a shopping cart</li> <li>• Meet with end users</li> </ul>	
<b>Open Issues</b>	
<ul style="list-style-type: none"> <li>• N/A</li> </ul>	

**16 HOU – StarRez – Upgrade Cybersource**

<b>Project Description</b> <input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: Sonali Bodiwala</b>	<b>Business Project Owner: Keenan Cheung</b>
<b>Start Date: 4/23/2014</b>	<b>Target Completion Date: 8/31/2014</b>
<p>The Hosted Order Page will be End of Life on September 2014. Migrate Hosted Order Page to Secure Acceptance Form.</p>	
<b>Accomplishments (for previous two weeks)</b>	
<ul style="list-style-type: none"> <li>• Met with StarRez</li> <li>• Configure &amp; Setup Cybersource test account</li> <li>• Send information to StarRez</li> </ul>	
<b>Planned for Next Two Weeks</b>	
<ul style="list-style-type: none"> <li>• StarRez to begin development</li> </ul>	
<b>Open Issues</b>	
<ul style="list-style-type: none"> <li>• N/A</li> </ul>	

**17 RAD – MICROS Point-of-Sale System Upgrade**

<b>Project Description</b> <input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: Ruben Khudaverdyan</b>	<b>Business Project Owner: Mark Ewalt</b>
<b>Start Date: 4/21/2014</b>	<b>Target Completion Date: TBD</b>
<p>Radisson Mid-Town LA has made a decision to replace their current restaurant MICROS POS System. The primary reason for this upgrade is the current POS server and terminals are outdated and do not provide robust functionality. Additionally, during this upgrade MICROS in collaboration with AS IT will install the latest certified PCI-DSS PA version from MICROS Release 5.2</p> <p>During this project, a new MICROS server will be installed along with a new Operating System, the back-end point-of-sale application will be upgraded from RES v4.9 to v5.2, install and replace seven POS terminals, two kitchen printers and four impact printers. Additionally, upon completed of the upgrade the ‘old’ MICROS POS server will be securely wiped and retired.</p>	
<b>Accomplishments (for previous two weeks)</b>	
<ul style="list-style-type: none"> <li>• Proposal sign-off</li> <li>• Upgrade release notes have been distributed to the team members</li> <li>• Payment has been processed</li> </ul>	
<b>Planned for Next Two Weeks</b>	
<ul style="list-style-type: none"> <li>• Pending Implementation timeline review with MICROS</li> <li>• Confirm shipping date for the POS hardware</li> <li>• NetOps team take delivery of the POS Server</li> </ul>	
<b>Open Issues</b>	
<ul style="list-style-type: none"> <li>• N/A</li> </ul>	

**18 HSP – Annenberg Café POS Implementation**

Project Description <input type="checkbox"/> On Target <input checked="" type="checkbox"/> Concern <input type="checkbox"/> Warning	
IT Project Manager: Ruben Khudaverdyan	Business Project Owner: Dirk de Jong
Start Date: 4/9/2014	Target Completion Date: 8/1/2014
Implement Point-of-Sale Solution at the Annenberg School of Communication Café	
Accomplishments (for previous two weeks)	
<ul style="list-style-type: none"> <li>• Reviewed additional requirements</li> <li>• Order back-office computer and printer</li> <li>• Additional data requirements have been identified and are pending installation</li> </ul>	
Planned for Next Two Week	
<ul style="list-style-type: none"> <li>• Pending Approval for POS Purchase</li> <li>• Process payment for ordered hardware</li> </ul>	
Open Issues	
<ul style="list-style-type: none"> <li>• Digital Screen location has not been identified, meeting with HSP and Design Studio during first week of June to finalize location. Once location is finalized, will schedule installation of power and data,</li> </ul>	

**19 BKS – Custom Banners**

<b>Project Description</b>		<input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
IT Project Manager: Sonali Bodiwala		Business Project Owner: Dan Archer	
Start Date: 4/14/2014		Target Completion Date: : TBD	
<p>Purpose of this project is to update Bookstore website to offer custom banners from FedEx.</p>			
<b>Accomplishments (for previous two weeks)</b>			
<ul style="list-style-type: none"> <li>Update verbiage on FedEx Office page once received</li> </ul>			
<b>Planned for Next Two Week</b>			
<ul style="list-style-type: none"> <li>Meeting with Design Studio and BKS to gather requirements for customization &amp; training</li> </ul>			
<b>Open Issues</b>			
<ul style="list-style-type: none"> <li>Need updated verbiage to add to the FedEx Office page which links to the new banners page</li> </ul>			



**20 SS – Replace CAPS Bulk Payment Process in CBORD**

<b>Project Description</b> <input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: Sonali Bodiwala</b>	<b>Business Project Owner: Greg Laporte</b>
<b>Start Date: 3/15/2014</b>	<b>Target Completion Date: 6/30/2014</b>
As CBORD will replace CAPS, implement bulk payment process in CBORD	
<b>Accomplishments (for previous two weeks)</b>	
<ul style="list-style-type: none"> <li>Fix credit issue and resent for user testing</li> </ul>	
<b>Planned for Next Two Weeks</b>	
<ul style="list-style-type: none"> <li>Receive user approval and signoff</li> </ul>	
<b>Open Issues</b>	
<ul style="list-style-type: none"> <li>N/A</li> </ul>	

**21 HOU – CP IRIS Registration Implementation**

Project Description <input type="checkbox"/> On Target <input checked="" type="checkbox"/> Concern <input type="checkbox"/> Warning	
IT Project Manager: Ruben Khudaverdyan	Business Project Owner: Keenan Cheung
Start Date: 3/3/2014	Target Completion Date: 5/23/2014
<p>The purpose of this project is to upgrade the existing Summer Conference Application CP to a newer version, CP6, which will allow guests to register and pay for their stay during the summer at a USC Housing Facility through a new web function called IRIS Registration.</p> <p>IRIS Registration is a web based application that is hosted in the Cloud by a Microsoft product, Azure. IRIS Registration has integrated with a hosted, PCI Compliant platform from CyberSource called “Secure Acceptance” which has replaced the traditional Hosted-Order-Page solution</p> <p>**PCI Component of this application will be reviewed with Treasury and Compliance Office’s as it will be in scope for next year’s external compliance validation.**</p>	
Accomplishments (for previous two weeks)	
<ul style="list-style-type: none"> <li>• Processed VAR sheet through Elavon</li> <li>• Completed final changes to the IRIS Registration page</li> </ul>	
Planned for Next Two Week	
<ul style="list-style-type: none"> <li>• Accounting and Housing to test production environment</li> <li>• End user Sign-off</li> <li>• Go Live</li> </ul>	
Open Issues	
<ul style="list-style-type: none"> <li>• N/A</li> </ul>	

**22 COL – Transition Coliseum & Sports Arena Merchant Services to Elavon**

<b>Project Description</b>		<input type="checkbox"/> <b>On Target</b> <input checked="" type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>
<b>IT Project Manager: Ruben Khudaverdyan</b>	<b>Business Project Owner: Anjeanette Arakawa</b>	
<b>Start Date: 2/24/2014</b>	<b>Target Completion Date: 5/23/2014</b>	
<p>During this transition, an assessment will be performed in order to determine the total number of Merchant IDs (MID) and Terminal IDs (TID) assigned to the Coliseum with the current service provider/processor, RBS World Pay. Once identified, the PMO will be working with Elavon through the Treasury Office to assign new MIDs for the Coliseum.</p> <p>In addition, the Coliseum has over two dozen Omni 3750 credit card terminals that they have purchased through RBS World Pay over the years that would need to be inspected by Elavon to determine compatibility and if a firmware upgrade will be necessary.</p> <p>If the terminals are not compatible or are out of support, a purchase of new terminals will be required to support the Ticketmaster sales through the ticket office and other venues where credit cards are accepted. (A separate project focusing on PCI Compliance of the Coliseum and the Sport Arena will be filed separately).</p> <p>**Note: The commission would like this transition to occur as soon as possible, but has not identified a deadline**</p> <p>**If transition does not occur on time, the MID can be revoked and the Coliseum will not have the ability to process credit cards**</p>		
<b>Accomplishments (for previous two weeks)</b>		
<ul style="list-style-type: none"> <li>• New MID received</li> <li>• Received new Cellular &amp; Analog handheld terminals</li> </ul>		
<b>Planned for Next Two Week</b>		
<ul style="list-style-type: none"> <li>• Pending Elavon to complete Amex configuration</li> <li>• Schedule terminal training and Go Live with new terminals</li> <li>• Decommission old MID number</li> </ul>		
<b>Open Issues</b>		
<ul style="list-style-type: none"> <li>• Coliseum Finance and Accounting requested to move forward with implementation and training of handheld terminal without Amex programming. The project will remain open until Elavon completes Amex programming.</li> </ul>		

**23 COL – Legends POS PCI Compliance**

<b>Project Description</b>		<input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>
<b>IT Project Manager: Ruben Khudaverdyan</b>	<b>Business Project Owner: Joe Furin</b>	
<b>Start Date: 3/3/2014</b>	<b>Target Completion Date: 10/1/2014</b>	
<p>AS IT will assess the Payment Card Industry (PCI) Compliance of the current Point-of-Sale (POS) system provider, Legends, and hardware from NCR that is implemented at the USC Coliseum and Sports Arena. In addition, if necessary implement processes, procedures and or technical architecture required by the PCI-Counsel that is outlined in the PCI-Data Security Standards (DSS) document V 3.0.</p> <p>Self-Assessment-Questionnaire (SAQ) Level D V 3.0 will be utilized as a guide to evaluate the PCI Compliance of Legends implementation and the NCR hardware at the Coliseum and Sports Arena.</p>		
<b>Accomplishments (for previous two weeks)</b>		
<ul style="list-style-type: none"> <li>• Met with Legends and reviewed the PCI Project.</li> <li>• Distributed action item list to the team members</li> </ul>		
<b>Planned for Next Two Week</b>		
<ul style="list-style-type: none"> <li>• Gather necessary audit requirements for PCI review</li> <li>• Follow up on the action items</li> </ul>		
<b>Open Issues</b>		
<ul style="list-style-type: none"> <li>• N/A</li> </ul>		

**24 COL – Ticket Office PCI Compliance**

<b>Project Description</b>		<input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: Ruben Khudaverdyan</b>		<b>Business Project Owner: Joe Furin</b>	
<b>Start Date: 2/24/2014</b>		<b>Target Completion Date: 10/1/2014</b>	
<p>AS IT will be evaluating the Payment Card Industry (PCI) Compliance of the Ticket Office credit card processing method at the Coliseum and the Sport Arena. During this assessment period, Ticket Office service level A-D will be determined, and based on the identified information, a PCI Data Security Standard (DSS) Self-Assessment-Questionnaire (SAQ) V 3.0 with corresponding level will be used to evaluate the Ticket Office credit card processing method.</p> <p>In addition, AS IT will review the existing server and hardware implementation by Ticketmaster and recommend a solution that will reduce the overall PCI exposure.</p> <p>Post assessment period, AS IT will implement processes, procedures, and/or technical infrastructure required by the PCI-Counsel to meet PCI Compliance.</p> <p>The areas in scope for this evaluation are the main Ticket Office located at the Sports Arena along with Gate 4 and Gate 19 located at the Coliseum.</p>			
<b>Accomplishments (for previous two weeks)</b>			
<ul style="list-style-type: none"> <li>• Schedule a face-to-face meeting</li> <li>• Discuss Ticketmaster implementation at the Sport Arena</li> <li>• Discuss upgrades and system enhancements</li> </ul>			
<b>Planned for Next Two Week</b>			
<ul style="list-style-type: none"> <li>• Review Ticketmaster AOC</li> <li>• Execute Security Addendum</li> <li>• Gather necessary audit requirements for PCI review</li> <li>• Scheduled a follow up meeting to discuss “shared” PCI responsibilities</li> </ul>			
<b>Open Issues</b>			
<ul style="list-style-type: none"> <li>• N/A</li> </ul>			

**25 COL – Upgrade Coliseum Back Office Network Infrastructure**

<b>Project Description</b>		<input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: David Contreras</b>		<b>Business Project Owner: Joe Furin</b>	
<b>Start Date: 10/24/2013</b>		<b>Target Completion Date: 10/01/2014</b>	
<p>The Coliseum/Sports Arena requires a review of the current infrastructure to run all necessary USC-Auxiliaries applications.</p> <p>This review will consist of both hardware infrastructure and software/applications in use and/or expected to be in use over the next 12 months.</p>			
<b>Accomplishments (for previous two weeks)</b>			
<ul style="list-style-type: none"> <li>Completed the Installation of 2<sup>nd</sup> Kronos time clock at Coliseum Yard House</li> </ul>			
<b>Planned for Next Two Week</b>			
<ul style="list-style-type: none"> <li>Configure new NAS (Networked Attached Storage) device.</li> <li>Review NAS implementation plan and timeline with Derek Thatcher.</li> <li>Install new NAS device at Coliseum/Sports Arena. Additionally, ASIT/ITS Coliseum yard level site walk will be conducted</li> <li>Coliseum Wi-Fi proposals expected to be received from ITS/ASIT pending completion of additional site walk and infrastructure testing.</li> </ul>			
<b>Open Issues</b>			
<ul style="list-style-type: none"> <li>N/A</li> </ul>			

**26 HOU – WAMS Server Implementation Phase II**

<b>Project Description</b>		<input type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input checked="" type="checkbox"/> <b>Warning</b>
<b>IT Project Manager: David Contreras</b>	<b>Business Project Owner: Heidi Scribner</b>	
<b>Start Date: 6/1/2013</b>	<b>Target Completion Date: 11/30/2013</b>	
<p>Housing Services requests the upgrade of the current WAMS System to enhance door locks performance and reporting from the WAMS application.</p>		
<b>Accomplishments (for previous two weeks)</b>		
<ul style="list-style-type: none"> <li>ASIT completed all Server Configurations required.</li> <li>Handed over to Stanley Hardware (Vendor) for completion of remaining tasks.</li> </ul>		
<b>Planned for Next Two Week</b>		
<ul style="list-style-type: none"> <li>Confirmation that Vendor has completed remaining tasks.</li> <li>Obtain System Acceptance from Housing (Heidi Scribner).</li> <li>Go Live</li> </ul>		
<b>Open Issues</b>		
<ul style="list-style-type: none"> <li>Project awaiting vendor task completion. (Over 150 days past due)</li> </ul>		

**27 HOU - Housing Web Site Phase II Enhancements**

<b>Project Description</b>		<input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: Sonali Bodiwala</b>		<b>Business Project Owner: Keenan Chung</b>	
<b>Start Date: 2/25/2013</b>		<b>Target Completion Date: TBD</b>	
<p>After the initial approval of the housing project and during QA, additional enhancements to the new website were requested. There are approximately 80 additional enhancements (including design enhancements) to make the user experience more user-friendly and seamless.</p>			
<b>Accomplishments (for previous two weeks)</b>			
<ul style="list-style-type: none"> <li>Working on resolving issues related to using the Illustrator file.</li> </ul>			
<b>Planned for Next Two Week</b>			
<ul style="list-style-type: none"> <li>Meet with users and reviewed available options</li> </ul>			
<b>Open Issues</b>			
<ul style="list-style-type: none"> <li>Target Completion Date is changed to 5/31/2014 to TBD as the issues are related to the illustrator file. We have tried various options but the only way to make the map work with the illustrator file is with the changes in the illustrator file</li> </ul>			



**28 COL – New Website for Coliseum (Phase I)**

<b>Project Description</b>		<input type="checkbox"/> <b>On Target</b> <input checked="" type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
IT Project Manager: Sonali Bodiwala		Business Project Owner: Dan Stimmler	
Start Date: 7/11/2013		Target Completion Date: 6/30/2014	
<p>Create a new website for Coliseum that will replace <a href="http://www.lacoliseum.com">http://www.lacoliseum.com</a> and <a href="http://lacoliseumlive.com/joomla">http://lacoliseumlive.com/joomla</a>. This will be phase I of the website.</p>			
<b>Accomplishments (for previous two weeks)</b>			
<ul style="list-style-type: none"> <li>• Approval received from Dan S.</li> <li>• Training provided to Sosheil.</li> </ul>			
<b>Planned for Next Two Week</b>			
<ul style="list-style-type: none"> <li>• Pending approval</li> </ul>			
<b>Open Issues</b>			
<ul style="list-style-type: none"> <li>• Waiting for user review</li> <li>• Target Completion Date changed to 6/30 as IT has not received final approval.</li> </ul>			

**29 ASIT – Asset Management (Absolute Manage)**

<b>Project Description</b>		<input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: David Contreras</b>		<b>Business Project Owner: Frank Juarez</b>	
<b>Start Date: 4/1/2013</b>		<b>Target Completion Date: TBD</b>	
<p>As part of University requirements, Auxiliary Services IT will implement a computer asset management program.</p> <p>The goal of this project is to implement a product to both manage hardware and software inventory, as well as physically track hardware throughout its useful life. This product will also provide ASIT with a patch management and group policy management tool, which will also be rolled out during this project.</p>			
<b>Accomplishments (for previous two weeks)</b>			
<ul style="list-style-type: none"> <li>• Proof of concept server installed.</li> <li>• Absolute Manage software installed.</li> <li>• Configure administrative accounts for Systems Analyst access.</li> <li>• Configure Proof of Concept client installations</li> </ul>			
<b>Planned for Next Two Week</b>			
<ul style="list-style-type: none"> <li>• The Asset Management solution has been changed to Cisco’s Meraki product.</li> <li>• Meraki installation verification on all Aux devices.</li> <li>• Creation of Meraki audit/exception reports for use by ASIT.</li> <li>• Management and Support strategy draft creation.</li> </ul>			
<b>Open Issues</b>			
<ul style="list-style-type: none"> <li>• N/A</li> </ul>			

**30 SS – MS 365 Email Implementation Phase II**

<b>Project Description</b> <input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: Ruben Khudaverdyan</b>	<b>Business Project Owner: Dan Stimmler</b>
<b>Start Date: 2/20/2013</b>	<b>Target Completion Date: 8/31/2014</b>
<p>USC is in the process to migrate to the University email and calendaring systems to the Microsoft Office 365 cloud based services. The first phase of this project will be to migrate all faculty and staff the MS 365 environment. Future phases will include rolling out the Link collaboration tool and MS 365 SharePoint.</p> <p>Auxiliary Services has been identified as the 4<sup>th</sup> business unit that will migrate to the new environment. The first phase of this project will eliminate the auxiliary email domain and will have all users migrate to the new USC MS 365 tenancy.</p>	
<b>Accomplishments (for previous two weeks)</b>	
<ul style="list-style-type: none"> <li>Organizational Accounts have been reviewed with the Business Units</li> </ul>	
<b>Planned for Next Two Weeks</b>	
<ul style="list-style-type: none"> <li>Create a matrix on all accounts that will need to be migrated to MS 365</li> <li>Determine a migration schedule</li> <li>Send communication to the accounts owners detailing the new ownership process</li> <li>Create and distribute communication memo regarding administration of users accounts (immediate termination, access to another email account, requesting “out of office” message for another email account)</li> </ul>	
<b>Open Issues</b>	
<ul style="list-style-type: none"> <li>Distribution Lists cannot be migration to MS Office 365 per ITS, AS IT will be scheduling training sessions with the business unit admin on how to create and manage their own Distribution Lists.</li> </ul>	

**31 HSP - AS Business Unit Website NextGen Project – Hospitality**

<b>Project Description</b>		<input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: Sonali Bodiwala</b>		<b>Business Project Owner: Kris Klinger</b>	
<b>Start Date: 10/4/2012</b>		<b>Target Completion Date: TBD</b>	
<p>The current design of the core Auxiliary Services websites (Bookstore, Housing, Hospitality, and Transportation) is outdated. The purpose of this project is to re-write these websites to vastly improve the user experience and website functionality. Additionally, this project will integrate existing Auxiliary Services social media content into the websites and create complimentary apps for mobile computing platforms.</p> <p>The next phase of this project will address the Hospitality website.</p>			
<b>Accomplishments (for previous two weeks)</b>			
<ul style="list-style-type: none"> <li>• New proofs approved by Hospitality</li> <li>• Met with Hospitality and Design Studio to review approved proofs</li> <li>• Additional changes requested so Design Studio will send new proofs to Hospitality</li> </ul>			
<b>Planned for Next Two Week</b>			
<ul style="list-style-type: none"> <li>• Waiting for final approvals and PSDs to start development</li> </ul>			
<b>Open Issues</b>			
<ul style="list-style-type: none"> <li>• Changes to proofs</li> <li>• Hospitality to review/select images used on all pages</li> </ul>			

**32 SS – Accounting Kualu Purchasing/AP Payment Interfaces**

<b>Project Description</b> <input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: Sonali Bodiwala</b>	<b>Business Project Owner: Dave Racewicz</b>
<b>Start Date: 4/26/2011</b>	<b>Target Completion Date: 6/30/2014</b>
<p>The Kualu suite of administrative software solutions is being developed by a consortium of universities, of which USC is a contributing partner. As a partner in the Kualu Foundation, USC is at the forefront of a new tool in Financial System software. ITS project teams are in the process of customizing Kualu Financial System (KFS) for USC, and releasing different components through phased roll-outs. In addition, paperless workflow processes are also being developed and released to the USC community.</p> <p>The purpose of this project is to identify candidate interfaces for the Purchasing/AP module and to convert the interfaces to use Kualu technologies.</p>	
<b>Accomplishments (for previous two weeks)</b>	
<ul style="list-style-type: none"> <li>• Bookstore: RBS made additional changes. Files submitted to Kualu with errors. RBS to make additional changes.</li> <li>• Hospitality: Cognos report reviewed and changes approved. Changes pushed to production.</li> </ul>	
<b>Planned for Next Two Weeks</b>	
<ul style="list-style-type: none"> <li>• Bookstore: Users to test changes and send to ITS for their review</li> </ul>	
<b>Open Issues</b>	
<ul style="list-style-type: none"> <li>• Unforeseen delays due to ongoing changes to requirements by ITS and Finance &amp; Business Services</li> <li>• Due to the issues with ITS, additional requirements and fixes required by RBS &amp; IT, the target completion date is changed to 5/31</li> </ul>	

33 HSP – Catering Website Phase II

<b>Project Description</b> <input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: Ruben Khudaverdyan</b>	<b>Business Project Owner: Erika Chesley</b>
<b>Start Date: 8/15/2012</b>	<b>Target Completion Date: TBD</b>
<p>The purpose of this project is to replace the current Room Service website with a new site that conforms to current design guidelines and provides Catering Services a more complete system with more accurate reporting. The current Room Service operation is managed through a third party service provider. While the services from that provider are adequate, they are also cumbersome, inefficient, and extremely labor-intensive.</p> <p>A major component of the new system will be the ability for customers to pay for an order at the time the order is placed rather than relying on Room Service delivery staff to collect payment on delivery.</p> <p>This project will be broken to 2 phases.  <b>Phase I:</b> Design, program and launch the website with only Internal Requisition and cash as available tenders.  <b>Phase II:</b> Validate PCI Certification, implement according to PCI-DSS-PA Standards and enable processing of credit cards.</p>	
<b>Accomplishments (for previous two weeks)</b>	
<ul style="list-style-type: none"> <li>Began Phase II</li> </ul>	
<b>Planned for Next Two Week</b>	
<ul style="list-style-type: none"> <li>Per USC Policy, acceptable configurations have been forwarded to CaterTrax for review</li> </ul>	
<b>Open Issues</b>	
<ul style="list-style-type: none"> <li>The Treasury Office cannot accept the current proposed solution from CaterTrax due an existing contract with Elavon</li> <li>Will be scheduling time with business unit to discuss other options for this project.</li> </ul>	

**34 RAD – Rosso Oro’s Online Ordering Vendor Replacement**

<b>Project Description</b>		<input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: Frank Juarez</b>		<b>Business Project Owner: Mark Ewalt</b>	
<b>Start Date: 2/15/2014</b>		<b>Target Completion Date: TBD **On Hold**</b>	
<p>Currently the Radisson’s Rosso Oro’s Pizzeria has a website to schedule delivery of food to USC customers. Due to the external assessment of the PCI Compliance the credit card processing for the website has been shut down.</p> <p>The AS IT and Radisson team will be conducting a Request for Proposal process to find a replacement website vendor that integrates with its MICROS point of sales system and that can be implementing in a manner that reduces the overall complexity of the credit card processing environment.</p>			
<b>Accomplishments (for previous two weeks)</b>			
<ul style="list-style-type: none"> <li>Vendor contact information for RFI have been passed to AS IT</li> </ul>			
<b>Planned for Next Two Week</b>			
<ul style="list-style-type: none"> <li>Mark Ewalt has asked that this project be put on hold until next fiscal year.</li> </ul>			
<b>Open Issues</b>			
<ul style="list-style-type: none"> <li>N/A</li> </ul>			

**35 COL – Coliseum USCard Interface Implementation**

<b>Project Description</b>		<input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: Ruben Khudaverdyan</b>		<b>Business Project Owner: Joe Furin</b>	
<b>Start Date: 9/18/2013</b>		<b>Target Completion Date: 12/18/2013**ON HOLD**</b>	
<p>The Auxiliary Services organization has been assigned operational responsibility for the Los Angeles Memorial Coliseum and Sports Arena. Auxiliary Services has awarded the hospitality concession contract to Legends food service.</p> <p>The purpose of this project is to work with USC card services (USCard) and Legends to implement an USCard (blackboard transact) interface that will allow USCard to be accepted as a tender type for all POS stations.</p>			
<b>Accomplishments (for previous two weeks)</b>			
<ul style="list-style-type: none"> <li>Initiated Project</li> </ul>			
<b>Planned for Next Two Week</b>			
<ul style="list-style-type: none"> <li>Project Kickoff Planning</li> </ul>			
<b>Open Issues</b>			
<ul style="list-style-type: none"> <li>N/A</li> </ul>			



**36 HSP – Agilysys POS System Upgrade**

<b>Project Description</b>		<input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: Ruben Khudaverdyan</b>		<b>Business Project Owner: Kris Klinger</b>	
<b>Start Date: 11/1/2012</b>		<b>Target Completion Date: **ON HOLD**</b>	
<p>In 2012 Ernst and Young performed a Hospitality audit in which they noted that there were reporting errors in the Agilysys reports that leaves management unable to accurately analyze discounts, rebates, and voids information by employee to assess any trends/anomalies. The purpose of this project is to work with Agilysys to implement the necessary POS application changes that will correctly report the information produced in these reports.</p> <p>Agilysys has reported to Auxiliary Services that the latest release of their software will correct these issues. The purpose of this project is to work with Agilysys to implement and test the latest Agilysys software upgrade.</p>			
<b>Accomplishments (for previous two weeks)</b>			
<ul style="list-style-type: none"> <li>• Discuss server upgrade and migration to USC VM PCI Cluster</li> </ul>			
<b>Planned for Next Two Week</b>			
<ul style="list-style-type: none"> <li>• Distribute Server requirements to ITS and discuss installation timeline</li> </ul>			
<b>Open Issues</b>			
<ul style="list-style-type: none"> <li>• ITS has not provided a timeline of the cluster availability. 4.4 Release does not support MS Server 2012 and the upcoming release 4.5 support that option. In addition, Agilysys proposed to upgrade the current version 4.1.6R2 to 4.3 which offers components for Operations and PCI add-on's as well. AS IT will be following up on the release notes.</li> </ul>			

**37 ASCIT – Arc-Sight Log Depository Implementation**

<b>Project Description</b>		<input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: Sal Manzo</b>		<b>Business Project Owner: Frank Juarez</b>	
<b>Start Date: 2/1/12</b>		<b>Target Completion Date: **ON HOLD**</b>	
<p>Implement System Log archival solution for Auxiliary Services.</p> <p>Arc-Sight will allow the storage of system logs for both archival and troubleshooting purposes. This will transfer the storage requirements from each local server/resource to a central depository.</p>			
<b>Accomplishments (for previous two weeks)</b>			
<ul style="list-style-type: none"> <li>Project is on Hold</li> </ul>			
<b>Planned for Next Two Week</b>			
<ul style="list-style-type: none"> <li>N/A</li> </ul>			
<b>Open Issues</b>			
<ul style="list-style-type: none"> <li>Confirmation of access to view logs for devices directly feeding data to ArcSight Logger.</li> <li>Confirmation of ability to create alerting triggers.</li> </ul>			

**38 TSP – Flex/AIS Integration for Internal Requisitions**

<b>Project Description</b>		<input checked="" type="checkbox"/> <b>On Target</b> <input type="checkbox"/> <b>Concern</b> <input type="checkbox"/> <b>Warning</b>	
<b>IT Project Manager: Todd Bloss</b>		<b>Business Project Owner: Noel Aguilar</b>	
<b>Start Date: 6/1/2009</b>		<b>Target Completion Date: **ON HOLD**</b>	
<p>When parking permits are issued against interdepartment requisitions, the posting to both AIS and Flex is manual and managed separately. When permits are sold via payroll deductions or discretionary accounts, the process has been automated. Processing of permit sales by requisition needs to be automated in the same way as payroll and descretionary.</p>			
<b>Accomplishments (for previous two weeks)</b>			
<ul style="list-style-type: none"> <li>• Project is still on current hold.</li> <li>• T2 upgrade to ver. 7.2 Completed.</li> </ul>			
<b>Planned for Next Two Week</b>			
<ul style="list-style-type: none"> <li>• N/A</li> </ul>			
<b>Open Issues</b>			
<ul style="list-style-type: none"> <li>• Project in place, but on hold until mid-October.</li> </ul>			

## 39 Archived Project Summary

Priority	Project Name	Requestor	Description
N/P	HSP – Expand URBMRKT Landing Page to Website	Hilary Cooper	Expand the existing single landing page for URBMRKT into a complete, standalone website.
N/P	ADM – Automate Payroll Feed from Payroll to Accounting	Dave Racewicz	Automate the process so the feed from AIS is automatically converted into the data HR, the Controllers, and the Directors can use.
N/P	BKS – Sales Tax Table Integration Project	Karen Calvo	The ability to modify the backend so the process will update the sales tax according to shipper's zip code for the states we can collect sales tax.
N/P	AS HR – Automate Flow for Defensive Driving	Brooke Eggleston	Automate the process with ClarityNet
N/P	BKS – Mobile Applications for USC Bookstores	Dan Archer	Develop one or more applications using mobile technologies
N/P	SS – AUX Asset Management	Mark Ewalt	Implement asset tracking solution
N/P	HSP – Delphi CC Safeguard	Erika Chesley	<b>Protect</b> against unauthorized access or use of records or information which could result in harm or inconvenience to customer.
N/P	HSP – Web Online Ordering Application	Kris Klinger	Online Ordering Application
N/P	TSP – Interactive displays at UPC Bus Stops	Michelle Garcia	Implement KIOSKs at selected bus stops displaying bus route information
N/P	Create/Update Commencement Website	Mark Ewalt	Create a new website or update the bookstore website to streamline ordering from Herf Jones for Commencement
N/P	BKS – Figueroa Press Rewrite	Mark Ewalt	Rewrite of Figueroa Press website.
N/P	TSP – IVR Project	Tony Mazza	Restore functionality to Transportation IVR

N/P	TSP – Implement QR Functionality	Michelle Garcia	Begin using QR for marketing at Transportation locations.
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