USC
UNIVERSITY
OF SOUTHERN
CALIFORNIA

Bi-Weekly Project Status Report
8/15/2014 – 8/29/2014

Submitted by Auxiliary Services, IT

Submitted On 8/29/2014

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1 Discovery Project Summary

Priority	Project Name	Requestor	Description
1	HSP – Vendor Electronic Signature Workflow Platform	Kris Klinger	Automate the (AS) process to add a vendor to the approved HSP vendor list
2	HSP – Traditions Website "Share Your Traditions" Phase II	Dirk De Jong	Project to implement new website functionality.
2	BKS – Mobile app for catalog	Dan Archer	Create a mobile app for catalog
3	HSP – Create a Mobile App	Kris Klinger	Create a mobile app for USC Hospitality
3	HOU – Mobile Website	Keenan Cheung	Implement a Mobile Website for USC Housing
3	MonoPad Post Installation Support Plan	Keenan Cheung	Create a support plan for the installed Monopads
3	BKS – eCommerce for USC Flower Shop	Dan Archer/Jerry Wingate	Add eCommerce functionality to USC Flower Shop website
3	BKS – Electronic Shelf Tag	Dan Archer	Implement a system to use electronic merchandise tags
Research	ACCT – Check Scanning	Greg Laporte	The University no longer offers scanning solution. Currently, checks are scanned manually. Accounting would like to implement an effective solution (ITS – Laserfiche/RBS/Other) to remedy this process.
TBD	BKS – Create separate websites for Stanford, San Fran State and others to replace OsCommerce	Dan Archer	Create separate websites for schools to offer functionality to replace OsCommerce
TBD	ACCT – Add Partial Payment Processing to Bulk Payment to CBOARD	Greg Laporte	ITS will add a new functionality to bulk payment for partial processing. This project will involve upgrading AS CBOARD bilk payment process to incorporate these changes
TBD	TSP – Update Android App	Michelle Garcia	Add HSC routes and upgrade phonegap
TBD	TSP – Update IOS App	Michelle Garcia	Add HSC routes, upgrade phonegap, optimize for new Iphone9s)

TBD	HR – HR Website	Barbara Sladeck	Create a new website for HR
TBD	TSP – Campus Cruiser Enhancements	Michelle Garcia	Online and Dispatch upgrades
TBD	BKS – Mobile friendly Website	Holly Bedwell	Create a Mobile friendly Website for USC Bookstore

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2 Active Project Summary

Project	Project Name	Status	Assessment
3	HSP – Catering Online Ordering Replacement Discovery	On Target	Next Milestone – Development Target Project Completion Date – TBD
4	HSP – Create a New Website for The Edmondson Faculty Center	On Target	Next Milestone – Development Target Project Completion Date – TBD
5	SS – Auxiliary Services 2014 PCI Pre-Assessment	On Target	Next Milestone – Review Target Project Completion Date – 12/31/2014
6	BKS – Create a Student Scheduling Website for Ground Floor	On Target	Next Milestone – Review Target Project Completion Date – 9/30/2014
7	HSP – MICROS Point-of-Sale System Implementation	Concern	Next Milestone – Development Target Project Completion Date – 1/30/2015
8	BKS – Gamble House – CyberSource Upgrade	On Target	Next Milestone – Development Target Project Completion Date – 9/30/2014
9	RAD – Upgrade MICROS/Opera Credit Card Gateway	Concern	Next Milestone – Review Target Project Completion Date – 9/26/2014
10	RAD – Increase Internet Bandwidth in Banquet Areas	On Target	Next Milestone – Review Target Project Completion Date – 11/1/2014
11	COL – Coliseum Server Replacement/Virtualization (NAS Installation)	On Target	Next Milestone – Review Target Project Completion Date – 9/1/2014
12	SS – Disaster Recovery Program	On Target	Next Milestone – Development Target Project Completion Date – 7/30/2014
13	TSP – IVR Project	On Target	Next Milestone – Review Target Project Completion Date – 10/1/2014
14	TSP – Automate Dart	On Target	Next Milestone – Testing Target Project Completion Date – TBD
15	UCP – Create a new website for EMBA	On Target	Next Milestone – Development Target Project Completion Date – 10/15/2014
16	HOU – Upgrade – CyberSource	On Target	Next Milestone – Testing Target Project Completion Date – 9/30/2014
17	BKS – Custom Banners	On Target	Next Milestone – Review Target Project Completion Date – 9/30/2014
18	SS – Replace CAPS Bulk Payment Process in CBORD	Concern	Next Milestone – Review Target Project Completion Date – 10/31/2014
19	COL – Ticket Office PCI Compliance	On Target	Next Milestone – Development Target Project Completion Date – 10/1/2014
20	COL –Upgrade Coliseum Back Office Network Infrastructure	On Target	Next Milestone – Development Target Project Completion Date – 10/01/2014
21	HOU – WAMS Server Implementation Phase II	Warning	Next Milestone – Implementation Target Project Completion Date – 11/30/2013

22	ASIT – Asset Management (Absolute Manage)	**On Target**	Next Milestone – Review Target Project Completion Date – TBD
23	SS – MS 365 Email Implementation Phase II	**On Target**	Next Milestone – Phase II Target Project Completion Date –11/01/2014
24	HSP – AS Business Unit Website NextGen Project Hospitality	**Concern**	Next Milestone – Development Target Project Completion Date – TBD
25	SS – Accounting Kuali Purchasing/AP Payment Interfaces	**On Target**	Next Milestone – Review Target Project Completion Date – 7/31/2014

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3 HSP – Catering Online Ordering Discovery

Project Description	☒ On Target	☐ Concern	☐ Warning
IT Project Manager: Ruben Khudaverdyan	Business Project Owner: Erika Chesley		
Start Date: 8/22/14	Target Completion Date: TBD		

Currently USC Hospitality Catering utilizes an online ordering solution from CaterTrax that cannot process credit cards due to inability to meet PCI Compliance required by the Treasury Office.

The AS IT and USC Hospitality Catering team will be conducting a Request for Proposal (RFI) process to find a replacement website vendor that integrates with the upcoming MICROS point of sales system and that can be implementing in a manner that reduces the overall complexity of the credit card processing environment.

Accomplishments (for previous two weeks)

- Forwarded product PCI requirements to USC Purchasing

Planned for Next Two Weeks

- Begin compiling RFI with the business unit and work with USC Purchasing for vendor selection

Open Issues

- N/A

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4 HSP – Create a new website for The Edmondson

Project Description ☒ On Target ☐ Concern ☐ Warning	
IT Project Manager: Sonali Bodiwala	Business Project Owner: Kris Kilnger
Start Date: 8/4/2014	Target Completion Date: TBD

Create a new website for The Edmondson

Accomplishments (for previous two weeks)

- Project Kick-off meeting with users, IT and Design Studio
- Received additional information from users
- Purchased domains www.theedmondson.com and theedmondson.net purchased

Planned for Next Two Weeks

- Waiting for necessary assets from Design Studio once the proofs are approved

Open Issues

- N/A

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5 SS – Auxiliary Services 2014 PCI Pre-Assessment

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Ruben Khudaverdyan	Business Project Owner: Mark Ewalt
Start Date: 7/09/2014	Target Completion Date: 12/31/2014

Assess Auxiliary Services credit card processing business units and gather required information necessary for the PCI Audit. Additionally, review credit card handling procedures with business operations and prepare them for the audit.

The review will include

* USC Housing
* USC Radisson
* USC Coliseum & Sports Arena
* USC Bookstore
* USC Transportation
* USC Hospitality

Accomplishments (for previous two weeks)

- Project Start
- Created a repository for the 2014 audit located at Auxiliary Services 2014 PCI Pre-Assessment

Planned for Next Two Weeks

- Continue gathering required documentation
- Revise proposed checklist
- Schedule internal review

Open Issues

- N/A

6 BKS – Create a Student Scheduling Website for Ground Floor

Project Description	☒ On Target	☐ Concern	☐ Warning
IT Project Manager: Sonali Bodiwala	Business Project Owner: Gretchen Margolis		
Start Date: 7/21/2014	Target Completion Date: 9/30/2014		

Create a new student scheduling website for ground floor (for Gretchen Margolis). This project is to mirror the functionality of the existing scheduling website. No enhancements to the website required.

Accomplishments (for previous two weeks)

- Followed up with Gretchen about testing.

Planned for Next Two Weeks

- Waiting on user signoff

Open Issues

- N/A

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7 HSP – MICROS Point of Sale System Implementation

Project Description	☐ On Target ☐ Concern ☐ Warning
IT Project Manager: Ruben Khudaverdyan	Business Project Owner: Dirk De Jong
Start Date: 6/24/2014	Target Completion Date: 1/30/2015

USC Hospitality has made a decision to replace the existing point-of-sale system provider. Purpose of this project is to replace existing POS hardware, migrate to a Cloud hosted solution provided by MICROS, implement security standards based on the PCI-DSS Guidelines and retire old POS and Server hardware.

Accomplishments (for previous two weeks)

- Order KP network cards
- Submitted accounting and sales summaries, revenues along with profit center for database creation

Planned for Next Two Weeks

- Submit VAR information to the MICROS POS gateway provider
- Revise Vision and Scope Document
- Schedule site surveys for locations that utilize KP
- Complete Firewall order

Open Issues

- MICROS has extended the Cloud provisioning for additional 2-3 weeks due to a PCI recertification process required by Oracle (Oracle recently acquired MICROS http://www.oracle.com/us/corporate/oracle-fact-sheet-079219.pdf)

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8 BKS – Gamble House – CyberSource Upgrade

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Sonali Bodiwala	Business Project Owner: Dan Archer
Start Date: 7/4/2014	Target Completion Date: 9/30/2014

CyberSource is going to be discontinuing the HOP connection method on September 30, 2014 and migrate to the Secure Acceptance connection method. Secure Acceptance is an upgraded version of our legacy HOP/SOP connection methods and will continue to outsource the transmission of customer credit card data and mitigate your PCI exposure. This new Secure Acceptance connection method is more secure, adheres to the most recent PCI requirements, is enhanced to support multiple languages and has been optimized for mobile devices (Smartphone/Tablets).

Accomplishments (for previous two weeks)

- Test with live CyberSource completed
- User approval received

Planned for Next Two Weeks

- Go Live on 9/2

Open Issues

- N/A

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9 RAD – Upgrade Radisson Hotel MICROS & Opera Credit Card Gateway

Project Description	☐ On Target ☒ Concern ☐ Warning
IT Project Manager: Ruben Khudaverdyan	Business Project Owner: Mark Ewalt
Start Date: 7/4/2014	Target Completion Date: 9/26/2014

AS IT has received a notification from Carlson Rezidor Hotel Group that they have selected Merchant Link as the new credit card gateway vendor. The Gateway vendor provides the software that will link Opera to the credit card processor.

This is a required upgrade as the existing Gateway Protobase will reach end-of-life on September 30th. ****If the upgrade is not complete before September 30th, the hotel will not be able to process credit cards****

Merchant Link software leads the industry and will provide the capability for improved credit card processing in the future. Merchant Link's software is called Transaction Vault – a proven, cost-effective tokenization solution. As a cloud-based tokenization solution, Transaction Vault ensures that stored payment data is completely removed from the local IT environment.

(Tokenization is the process of replacing sensitive data with unique identification symbols that retain all the essential information about the data without compromising its security.)

Accomplishments (for previous two weeks)

- Project Start
- Documentation has been submitted to Merchant

Planned for Next Two Weeks

- Review documentation from Merchant Link
- Schedule Upgrade

Open Issues

- Merchant Link requires ACH Authorization (banking information to authorize monthly payments) to schedule the upgrade. USC Merchant Services has been asked to review whether this information can be shared with Merchant Link

10 RAD – Increase Internet Bandwith in Banquet Areas

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: David Contreras	Business Project Owner: Mark Ewalt
Start Date: 7/4/2014	Target Completion Date: 11/1/2014

Radisson is requesting to look at the capability to offer internet service to their prospective client in all meeting rooms and Grand Ballroom.

Accomplishments (for previous two weeks)

- Completed walk-through of Grand Ballroom for connectivity.
- Identified potential data jacks that could be used to provide connectivity

Planned for Next Two Weeks

- Upon approval from Hotel management, will have all data jacks in Grand Ballroom, identified, tagged and labeled for potential future use

Open Issues

- N/A

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11 COL - Coliseum Server Replacement/Virtualization (NAS Installation)

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: David Contreras	Business Project Owner: Joe Furin
Start Date: 5/15/2014	Target Completion Date: 9/1/2014

Replace current aging systems with a new server infrastructure, designed around a combination virtualization solution and network based storage solution allowing future integration with Auxiliaries general virtualization and disaster recovery processes.

Accomplishments (for previous two weeks)

- Completed ADP server reimaging

Planned for Next Two Week

- Conduct additional post-installation testing
- Document and update network diagrams with new environment

Open Issues

- N/A

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12 SS – Disaster Recovery Program

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: David Contreras	Business Project Owner: Frank Juarez
Start Date: 4/1/2014	Target Completion Date: 9/15/2014

Currently the AS IT team backs up data from our storage devices and file servers to a local SAN device located in the Carol Little building. Although having data backups gives us some capability for recovering any lost data it does not give us the ability to recover data and resume systems operations if the Carol Little building or the ITS data center is compromised or unable to function due to local emergencies effecting its operations.

AS IT Disaster Recovery Program Description

This program will limit the disruption to our Auxiliaries organization in the wake of a disaster or other critical outage. This plan once fully implemented will allow the organization to quickly resume mission-critical functions, and minimize the negative effects of a disaster. These file servers, storage devices and other critical system will be located at our offsite co-location facility located in Arizona.

Benefits

- Restoration of Servers.
- Restoration of Network Storage devices
- Restoration of critical Business Systems.
- Re-provisioning of the Auxiliaries Local Area Network to meet the immediate business needs.
- Minimize the down time during any disaster or critical outage.

Accomplishments (for previous two weeks)

- Completed any necessary administrative paperwork for both internal (ITS) and external (Sunguard) parties.
- Delivered hardware to Disaster Recovery Site and USC co-location facility
- Begin initial configuration of hardware for deployment
- Installed initial deployment of hardware
- Configured initial hardware
- Completed initial connectivity between USC and Sunguard, AZ

Planned for Next Two Week

- Continue configuration of replication sites
- Requested switch replacement configuration from ITS
- Replace faulty switch at Sunguard, AZ
- Continue replication testing and confirm functionality
- Begin initial Technical documentation

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Open Issues
• N/A

13 TSP – IVR Project

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: David Contreras	Business Project Owner: David Donovan
Start Date: 5/1/2014	Target Completion Date: 10/01/2014

Transportation requests the replacement of their existing Telecommunication IVR (Integrated Voice Response System) with a new system that will provide increased uptime, redundancy along with Call Center creation and management, and also the ability to customize messages, route calls and integrate such features as SMS texting, voice callbacks amongst others.

Accomplishments (for previous two weeks)

- Conducted Kick-Off meeting to discuss scope and implementation
- Completed phase 2 Avaya/Windstream software and professional services order
- Conducted Design meetings with Enghouse
- Completed implementation plan/schedule for Enghouse System
- Confirmed Windstream Statement of Work
- Confirmed Winstream (ITS-Avaya) Professional Services Installation timeline

Planned for Next Two Weeks

- Complete racking of Avaya AES Server
- Complete Avaya AES Server installation/configuration (Windstream)
- Complete configuration of Enghouse Communication Server
- Complete installation of new music on hold for Transportation
- Conduct preliminary testing of new communications system.
  Confirm proposed go-live date for week of 9/15/14.

Open Issues

- N/A

14 TSP – Automate Dart

Project Description ☒ On Target ☐ Concern ☐ Warning	
IT Project Manager: Sonali Bodiwala	Business Project Owner: Tony Mazza
Start Date: 4/23/2014	Target Completion Date: TBD

TSP is seeking a technology based solution to improve the service.

Accomplishments (for previous two weeks)

- Development completed for phase 1.
- Waiting for a new usc.edu email address to be created before releasing to end users for testing.

Planned for Next Two Weeks

- Send new pages for user testing

Open Issues

- N/A

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15 UCP – Create a new website for EMBA

Project Description	☒ On Target	☐ Concern	☐ Warning
IT Project Manager: Sonali Bodiwala	Business Project Owner: Dan Archer		
Start Date: 4/23/2014	Target Completion Date: 10/31/2014		

Create a new website for EMBA

Accomplishments (for previous two weeks)

- Met with the users for an update.
- Continue development

Planned for Next Two Weeks

- Continue development

Open Issues

- N/A

16 HOU – StarRez – Upgrade CyberSource

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Sonali Bodiwala	Business Project Owner: Keenan Cheung
Start Date: 4/23/2014	Target Completion Date: 9/30/2014

The Hosted Order Page will be End of Life on September 2014. Migrate Hosted Order Page to Secure Acceptance platform.

Accomplishments (for previous two weeks)

- USC Housing completed testing of test CyberSource
- Configure live CyberSource
- Sent StarRez updated access and secret keys

Planned for Next Two Weeks

- USC Housing to test CyberSource live account

Open Issues

- N/A

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17 BKS – Custom Banners

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Sonali Bodiwala	Business Project Owner: Dan Archer
Start Date: 4/14/2014	Target Completion Date: : 9/30/2014

Purpose of this project is to update Bookstore website to offer custom banners from FedEx.

Accomplishments (for previous two weeks)

- Testing completed
- Asked Bookstore to create products in live VR and make them available on the website

Planned for Next Two Week

- Add custom fields after they are available on the website

Open Issues

- N/A

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18 SS – Replace CAPS Bulk Payment Process in CBORD

Project Description	☐ On Target ☒ Concern ☐ Warning
IT Project Manager: Sonali Bodiwala	Business Project Owner: Greg Laporte
Start Date: 3/15/2014	Target Completion Date: 8/31/2014

As CBORD will replace CAPS, implement bulk payment process in CBORD

Accomplishments (for previous two weeks)

- After users tested the site and sent the files to ITS, ITS had additional date related changes and invalid data in CBORD
- Updated the process for date changes
- Asked Accounting to fix the data in CBORD

Planned for Next Two Weeks

- Once data is fixed in CBORD, backup production DB to test so accounting can test again.
- Receive user approval and signoff

Open Issues

- Waiting for user testing. Target Completion Date missed due to delay with user testing. Target Completion Date is changed to 10/31/2014 assuming user testing is completed in time

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19 COL – Ticket Office PCI Compliance

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Ruben Khudaverdyan	Business Project Owner: Joe Furin
Start Date: 2/24/2014	Target Completion Date: 10/1/2014

AS IT will be evaluating the Payment Card Industry (PCI) Compliance of the Ticket Office credit card processing process at the Coliseum and the Sport Arena. During this assessment period, Ticket Office service level A-D will be determined, and based on the identified information, a PCI Data Security Standard (DSS) Self-Assessment-Questionnaire (SAQ) V 3.0 with corresponding level will be used to evaluate the Ticket Office credit card processing process.

In addition, AS IT will review the existing server and hardware implementation by Ticketmaster and recommend a solution that will reduce the overall PCI exposure.

Post assessment period, AS IT will implement processes, procedures, and/or technical infrastructure required by the PCI-Counsel to meet PCI Compliance.

The areas in scope for this evaluation are the main Ticket Office located at the Sports Arena along with Gate 4 and Gate 19 located at the Coliseum.

Accomplishments (for previous two weeks)

- Completed Vison and Scope document

Planned for Next Two Week

- Review back-office network segmentation
- Scheduled a meeting with Ticket Office staff and review PCI-DSS guidelines

Open Issues

- N/A

20 COL – Upgrade Coliseum Back Office Network Infrastructure

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: David Contreras	Business Project Owner: Joe Furin
Start Date: 10/24/2013	Target Completion Date: 10/01/2014

The Coliseum/Sports Arena requires a review of the current infrastructure to run all necessary USC-Auxiliaries applications.

This review will consist of both hardware infrastructure and software/applications in use and/or expected to be in use over the next 12 months.

Accomplishments (for previous two weeks)

- Configured new NAS (Networked Attached Storage) device
- Reviewed NAS implementation plan and timeline with Derek Thatcher
- Installed new NAS device at Coliseum/Sports Arena. Additionally, ASIT/ITS Coliseum yard level site walk will be conducted
- Coliseum Yard Level PCI Infrastructure proposal from ITS received will be reviewed by Auxiliaries Senior Management

Planned for Next Two Week

- Coliseum Wi-Fi proposals expected to be received from ITS/ASIT pending completion of additional site walk and infrastructure testing
- 2nd Site walk with Aruba, ASIT and ITS will be conducted

Open Issues

- N/A

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21 HOU – WAMS Server Implementation Phase II

Project Description	☐ On Target ☐ Concern ☒ Warning
IT Project Manager: David Contreras	Business Project Owner: Heidi Scribner
Start Date: 6/1/2013	Target Completion Date: 11/30/2013

Housing Services requests the upgrade of the current WAMS System to enhance door locks performance and reporting from the WAMS application.

Accomplishments (for previous two weeks)

- ASIT completed all Server Configurations required
- Handed over to Stanley Hardware (Vendor) for completion of remaining tasks

Planned for Next Two Week

- Vendor has been reengaged in this project
- Revised timelines have been identified
- Expected completion will be 9/30/14 per Heidi S.

Open Issues

- Vendor has been reengaged in project.
- Vendor has estimated completion for 9/30/14.

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22 ASIT – Asset Management (Absolute Manage)

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: David Contreras	Business Project Owner: Frank Juarez
Start Date: 4/1/2013	Target Completion Date: TBD

As part of University requirements, Auxiliary Services IT will implement a computer asset management program.

The goal of this project is to implement a product to both manage hardware and software inventory, as well as physically track hardware throughout its useful life. This product will also provide ASIT with a patch management and group policy management tool, which will also be rolled out during this project.

Accomplishments (for previous two weeks)

- Proof of concept server installed
- Absolute Manage software installed
- Configure administrative accounts for Systems Analyst access
- Configure Proof of Concept client installations

Planned for Next Two Week

- The Asset Management solution has been changed to Cisco's Meraki product
- Meraki installation verification on all Aux devices
- Creation of Meraki audit/exception reports for use by ASIT
- Management and Support strategy draft creation

Open Issues

- N/A

23 SS – MS 365 Email Implementation Phase II

Project Description	☒ On Target	☐ Concern	☐ Warning
IT Project Manager: Ruben Khudaverdyan		Business Project Owner: Dan Stimmler	
Start Date: 2/20/2013		Target Completion Date: 11/1/2014	

USC is in the process to migrate to the University email and calendaring systems to the Microsoft Office 365 cloud based services. The first phase of this project will be to migrate all faculty and staff the MS 365 environment. Future phases will include rolling out the Link collaboration tool and MS 365 SharePoint.

Auxiliary Services has been identified as the 4th business unit that will migrate to the new environment. The first phase of this project will eliminate the auxiliary email domain and will have all users migrate to the new USC MS 365 tenancy.

Accomplishments (for previous two weeks)

- Initiated the pilot for decommission Auxiliaries IT staff username@auxiliaries.usc.edu , username@bookstore.usc.edu, username@trojanservices.usc.edu and related exchange email accounts

Planned for Next Two Weeks

- Complete Org Account creation and migrate corresponding auxiliaries accounts

Open Issues

- N/A

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24 HSP - AS Business Unit Website NextGen Project – Hospitality

Project Description	☐ On Target ☒ Concern ☐ Warning
IT Project Manager: Sonali Bodiwala	Business Project Owner: Kris Klinger
Start Date: 10/4/2012	Target Completion Date: TBD

The current design of the core Auxiliary Services websites (Bookstore, Housing, Hospitality, and Transportation) is outdated. The purpose of this project is to re-write these websites to vastly improve the user experience and website functionality. Additionally, this project will integrate existing Auxiliary Services social media content into the websites and create complimentary apps for mobile computing platforms.

The next phase of this project will address the Hospitality website.

Accomplishments (for previous two weeks)

- Met with Hospitality and Design Studio to review approved proofs
- New proofs from 8/1 are sent to Hospitality

Planned for Next Two Week

- Waiting for final approvals and PSDs to start development

Open Issues

- N/A

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25 SS – Accounting Kuali Purchasing/AP Payment Interfaces

Project Description	☒ On Target	☐ Concern	☐ Warning
IT Project Manager: Sonali Bodiwala		Business Project Owner: Dave Racewicz	
Start Date: 4/26/2011		Target Completion Date: 8/31/2014	

The Kuali suite of administrative software solutions is being developed by a consortium of universities, of which USC is a contributing partner. As a partner in the Kuali Foundation, USC is at the forefront of a new tool in Financial System software. ITS project teams are in the process of customizing Kuali Financial System (KFS) for USC, and releasing different components through phased roll-outs. In addition, paperless workflow processes are also being developed and released to the USC community.

The purpose of this project is to identify candidate interfaces for the Purchasing/AP module and to convert the interfaces to use Kuali technologies.

Accomplishments (for previous two weeks)

- Bookstore: User testing is completed and RBS was to install these changes in production the weekend of 8/30.
- Hospitality: Live with all changes

Planned for Next Two Weeks

- Go Live on 8/29

Open Issues

- N/A

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26 HSP – Annenberg Café POS Implementation

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Ruben Khudaverdyan	Business Project Owner: Dirk de Jong
Start Date: 4/9/2014	Target Completion Date: 8/18/2014**COMPLETED**

Implement Point-of-Sale Solution at the Annenberg School of Communication Café

Accomplishments (for previous two weeks)

- Soft opening scheduled for 8/19
- Go Live 8/19

Planned for Next Two Week

- N/A

Open Issues

- N/A

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27 BKS – Create a Student Scheduling Website for Customer Service

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Sonali Bodiwala	Business Project Owner: Herman Duran
Start Date: 8/3/2014	Target Completion Date: 9/30/2014**COMPLETED**

Create a new student scheduling website for customer service (for Herman Duran). This project is to mirror the functionality of the existing scheduling website. No enhancements to the website required.

Accomplishments (for previous two weeks)

- Development completed and staging site was sent to user for testing
- User emailed on 8/25 that this website is no longer required so closing this project as Completed.

Planned for Next Two Weeks

- N/A

Open Issues

- N/A

28 COL – Legends POS PCI Compliance

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Ruben Khudaverdyan	Business Project Owner: Joe Furin
Start Date: 3/3/2014	Target Completion Date: 12/31/2014**CLOSED**

AS IT will assess the Payment Card Industry (PCI) Compliance of the current Point-of-Sale (POS) system provider, Legends, and hardware from NCR that is implemented at the USC Coliseum and Sports Arena. In addition, if necessary implement processes, procedures and or technical architecture required by the PCI-Counsel that is outlined in the PCI-Data Security Standards (DSS) document V 3.0.

Self-Assessment-Questionnaire (SAQ) Level D V 3.0 will be utilized as a guide to evaluate the PCI Compliance of Legends implementation and the NCR hardware at the Coliseum and Sports Arena.

It has been determined that USC Auxiliary Services will be reporting PCI Compliance for Legends POS System as a Service Provider under SAQ D

**** Based on the information received from Treasury Office and Auxiliary Services Administration, ASIT will be closing the current project and opening a new project under "Coliseum Concessions PCI Preparation" and will be providing the details during the next reporting period****

Accomplishments (for previous two weeks)

- Received IP/Protocol documentation from Legends

Planned for Next Two Week

- N/A

Open Issues

- N/A

29 RAD – Rosso Oro's Online Ordering Vendor Replacement

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Frank Juarez	Business Project Owner: Mark Ewalt
Start Date: 2/15/2014	Target Completion Date: TBD **On Hold**

Currently the Radisson's Rosso Oro's Pizzeria has a website to schedule delivery of food to USC customers. Due to the external assessment of the PCI Compliance the credit card processing for the website has been shut down.

The AS IT and Radisson team will be conducting a Request for Proposal process to find a replacement website vendor that integrates with its MICROS point of sales system and that can be implementing in a manner that reduces the overall complexity of the credit card processing environment.

Accomplishments (for previous two weeks)

- Vendor contact information for RFI have been passed to AS IT

Planned for Next Two Week

- Mark Ewalt has asked that this project be put on hold until next fiscal year.

Open Issues

- N/A

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30 COL – Coliseum USCard Interface Implementation

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Ruben Khudaverdyan	Business Project Owner: Joe Furin
Start Date: 9/18/2013	Target Completion Date: 12/18/2013**ON HOLD**

The Auxiliary Services organization has been assigned operational responsibility for the Los Angeles Memorial Coliseum and Sports Arena. Auxiliary Services has awarded the hospitality concession contract to Legends food service.

The purpose of this project is to work with USC card services (USCard) and Legends to implement an USCard (blackboard transact) interface that will allow USCard to be accepted as a tender type for all POS stations.

Accomplishments (for previous two weeks)

- Initiated Project

Planned for Next Two Week

- Project Kickoff Planning

Open Issues

- N/A

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31 ASCIT – Arc-Sight Log Depository Implementation

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Sal Manzo	Business Project Owner: Frank Juarez
Start Date: 2/1/12	Target Completion Date: **ON HOLD**

Implement System Log archival solution for Auxiliary Services.

Arc-Sight will allow the storage of system logs for both archival and troubleshooting purposes. This will transfer the storage requirements from each local server/resource to a central depository.

Accomplishments (for previous two weeks)

- Project is on Hold

Planned for Next Two Week

- N/A

Open Issues

- Confirmation of access to view logs for devices directly feeding data to ArcSight Logger.
- Confirmation of ability to create alerting triggers.

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32 TSP – Flex/AIS Integration for Internal Requisitions

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Todd Bloss	Business Project Owner: Noel Aguilar
Start Date: 6/1/2009	Target Completion Date: **ON HOLD**

When parking permits are issued against interdepartment requisitions, the posting to both AIS and Flex is manual and managed separately. When permits are sold via payroll deductions or discretionary accounts, the process has been automated. Processing of permit sales by requisition needs to be automated in the same way as payroll and descretionary.

Accomplishments (for previous two weeks)

- Project is still on current hold.
- T2 upgrade to ver. 7.2 Completed.

Planned for Next Two Week

- N/A

Open Issues

- Project in place, but on hold until mid-October.

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33 Archived Project Summary

Priority	Project Name	Requestor	Description
N/P	HSP – Expand URBNMRKT Landing Page to Website	Erika Chesley	Expand the existing single landing page for URNBMRKT into a complete, standalone website.
N/P	ADM – Automate Payroll Feed from Payroll to Accounting	Dave Racewicz	Automate the process so the feed from AIS is automatically converted into the data HR, the Controllers, and the Directors can use.
N/P	BKS – Sales Tax Table Integration Project	Marissa Tan	The ability to modify the backend so the process will update the sales tax according to shipper's zip code for the states we can collect sales tax.
N/P	BKS – Mobile Applications for USC Bookstores	Dan Archer	Develop one or more applications using mobile technologies
N/P	HSP – Delphi CC Safeguard	Erika Chesley	**Protect** against unauthorized access or use of records or information which could result in harm or inconvenience to customer.
N/P	HSP – Web Online Ordering Application	Kris Klinger	Online Ordering Application
N/P	TSP – Interactive displays at UPC Bus Stops	Michelle Garcia	Implement KIOSKs at selected bus stops displaying bus route information
N/P	Create/Update Commencement Website	Mark Ewalt	Create a new website or update the bookstore website to streamline ordering from Herf Jones for Commencement
N/P	BKS – Figueroa Press Rewrite	Mark Ewalt	Rewrite of Figueroa Press website.
N/P	TSP – Implement QR Functionality	Michelle Garcia	Begin using QR for marketing at Transportation locations.
TBD	HSP – Norris Healthcare Center POS Implementation	Kris Klinger	Implement POS solution at the NHC