USC
UNIVERSITY
OF SOUTHERN
CALIFORNIA

Bi-Weekly Project Status Report
9/12/2014 – 9/26/2014

Submitted by Auxiliary Services, IT

Submitted On 9/26/2014

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1 Discovery Project Summary

Priority	Project Name	Requestor	Description
1	HSP – Vendor Electronic Signature Workflow Platform	Kris Klinger	Automate the (AS) process to add a vendor to the approved HSP vendor list
1	ACCT – Add Partial Payment Processing to Bulk Payment to CBOARD	Greg Laporte	ITS will add a new functionality to bulk payment for partial processing. This project will involve upgrading AS CBOARD bilk payment process to incorporate these changes
1	TSP – Update Android App	Michelle Garcia	Add HSC routes and upgrade PhoneGap
1	TSP – Update IOS App	Michelle Garcia	Add HSC routes, upgrade PhoneGap, optimize for new Iphone9s)
1	TSP – Campus Cruiser Enhancements	Michelle Garcia	Online and Dispatch upgrades
1	BKS – Mobile friendly Website	Holly Bedwell	Create a Mobile friendly Website for USC Bookstore
1	ACCT – Check Scanning	Greg Laporte	The University no longer offers scanning solution. Currently, checks are scanned manually. Accounting would like to implement an effective solution (ITS – Laserfiche/RBS/Other) to remedy this process.
2	HSP – Traditions Website "Share Your Traditions" Phase II	Dirk De Jong	Project to implement new website functionality.
2	BKS – Mobile app for catalog	Darren James	Create a mobile app for catalog
2	BKS – Create separate websites for Stanford, San Fran State and others to replace OsCommerce	Darren James	Create separate websites for schools to offer functionality to replace OsCommerce
2	HR – HR Website	Barbara Sladeck	Create a new website for HR
3	HSP – Create a Mobile App	Kris Klinger	Create a mobile app for USC Hospitality
3	HOU – Mobile Website	Keenan Cheung	Implement a Mobile Website for USC Housing

3	MonoPad Post Installation Support Plan	Keenan Cheung	Create a support plan for the installed Monopads
3	BKS – eCommerce for USC Flower Shop	Darren James /Jerry Wingate	Add eCommerce functionality to USC Flower Shop website
3	BKS – Electronic Shelf Tag	Darren James	Implement a system to use electronic merchandise tags
TBD	BKS – eRATEX upgrade from 4.2 to 4.3	Holly Bedwell	BKS has some customizations that RBS will only fix if we upgrade to eRATEX 4.3
TBD	HOU –Room Wizard tablets	Keenan Cheung	Mount tablets to each meeting room door so requesters can view availability
TBD	BKS – Online Computer Store	Darren James	Offer Computer Store products online
TBD	HOU – Display Monitors	Keenan Cheung	Add monitors outside of meeting rooms for users to view availability
TBD	COL – Web Addition	Joe Furin	Add a new "What's Happening" with links to videos
TBD	HOU – TMA Upgrade	Landry Kacou	Upgrade maintenance software for USC Housing

2 Active Project Summary

Project	Project Name	Status	Assessment
3	BKS – Figueroa Press	**On Target**	Next Milestone – Development Target Project Completion Date – Development
4	HSP – Catering Online Ordering Replacement Discovery	**On Target**	Next Milestone – Development Target Project Completion Date – TBD
5	HSP – Create a New Website for The Edmondson	**On Target**	Next Milestone – Development Target Project Completion Date – 10/31/2014
6	SS – Auxiliary Services 2014 PCI Pre-Assessment	**On Target**	Next Milestone – Development Target Project Completion Date – 12/31/2014
7	BKS – Create a Student Scheduling Website for Ground Floor	**Concern**	Next Milestone – Sign-Off Target Project Completion Date – 9/30/2014
8	HSP – MICROS Point-of-Sale System Implementation	**Concern**	Next Milestone – Development Target Project Completion Date – 1/30/2015
9	RAD – Upgrade MICROS/Opera Credit Card Gateway	**On Target**	Next Milestone – Implementation Target Project Completion Date – 12/31/2014
10	COL – Coliseum Server Replacement/Virtualization (NAS Installation)	**Warning**	Next Milestone – Review Target Project Completion Date – 9/1/2014
11	TSP – IVR Project	**On Target**	Next Milestone – Go Live Target Project Completion Date – 10/1/2014
12	UCP – Create a new website for EMBA	**On Target**	Next Milestone – Development Target Project Completion Date – 11/30/2014
13	BKS – Custom Banners	**On Target**	Next Milestone – Development Target Project Completion Date – 9/30/2014
14	SS – Replace CAPS Bulk Payment Process in CBORD	**Concern**	Next Milestone – Sign-Off Target Project Completion Date – 10/31/2014
15	COL – Ticket Office PCI Compliance	**On Target**	Next Milestone – Review Target Project Completion Date – 10/1/2014
16	COL –Upgrade Coliseum Back Office Network Infrastructure	**Concern**	Next Milestone – Review Target Project Completion Date – 10/01/2014
17	HOU – WAMS Server Implementation Phase II	**Warning**	Next Milestone – Implementation Target Project Completion Date – 11/30/2013
18	SS – MS 365 Email Implementation Phase II	**On Target**	Next Milestone – Phase II Target Project Completion Date –11/01/2014
19	HSP – AS Business Unit Website NextGen Project Hospitality	**Concern**	Next Milestone – Development Target Project Completion Date – TBD

3 BKS – Figueroa Press

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Sonali Bodiwala	Business Project Owner: Mark Ewalt
Start Date: 9/14/2014	Target Completion Date: : 10/15/2014

Figueroa Press was created in 2005 to keep scholarly and literary works of lasting merit in print. We also publish books about USC, Southern California and other original works and journals.

Accomplishments (for previous two weeks)

- Assets received from Design Studio
- Development started

Planned for Next Two Week

- Continue development
- Need additional images from Design Studio
- Waiting for list of books from Figueroa Press

Open Issues

- N/A

4 HSP – Catering Online Ordering Discovery

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Ruben Khudaverdyan	**Business Project Owner: Erika Chesley**
Start Date: 8/22/14	**Target Completion Date: TBD**

Currently USC Hospitality Catering utilizes an online ordering solution from CaterTrax that cannot process credit cards due to inability to meet PCI Compliance required by the Treasury Office.

The AS IT and USC Hospitality Catering team will be conducting a Request for Proposal (RFI) process to find a replacement website vendor that integrates with the upcoming MICROS point of sales system and that can be implementing in a manner that reduces the overall complexity of the credit card processing environment.

Accomplishments (for previous two weeks)

- Forwarded product PCI requirements to USC Purchasing

Planned for Next Two Weeks

- Begin compiling RFI with the business unit and work with USC Purchasing for vendor selection

Open Issues

- N/A

5 HSP – Create a new website for The Edmondson

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Sonali Bodiwala	**Business Project Owner: Kris Kilnger**
Start Date: 8/4/2014	**Target Completion Date: 10/31/2014**

Create a new website for The Edmondson

Accomplishments (for previous two weeks)

- Received PSDs

Planned for Next Two Weeks

- Started Development

Open Issues

- N/A

6 SS – Auxiliary Services 2014 PCI Pre-Assessment

Project Description	☒ **On Target** ☐ **Concern** ☐ **Warning**
IT Project Manager: Ruben Khudaverdyan	**Business Project Owner: Mark Ewalt**
Start Date: 7/09/2014	**Target Completion Date: 12/31/2014**

Assess Auxiliary Services credit card processing business units and gather required information necessary for the PCI Audit. Additionally, review credit card handling procedures with business operations and prepare them for the audit.

The review will include

    * USC Housing   * USC Bookstore
    * USC Radisson   * USC Transportation
    * USC Coliseum & Sports Arena   * USC Hospitality

Accomplishments (for previous two weeks)

- Created a repository for the 2014 audit located at Auxiliary Services 2014 PCI Pre-Assessment
- PCI Dashboard/Checklist has been created

Planned for Next Two Weeks

- Continue gathering documentation
- Schedule internal review

Open Issues

- N/A

7   BKS – Create a Student Scheduling Website for Ground Floor

Project Description ☐ **On Target** ☒ **Concern** ☐ **Warning**

IT Project Manager: Sonali Bodiwala	**Business Project Owner: Gretchen Margolis**
Start Date: 7/21/2014	**Target Completion Date: 9/30/2014**

Create a new student scheduling website for ground floor (for Gretchen Margolis). This project is to mirror the functionality of the existing scheduling website. No enhancements to the website required.

Accomplishments (for previous two weeks)

- Followed up with Gretchen about testing.

Planned for Next Two Weeks

- Waiting on user signoff

Open Issues

- Due to other high priority projects, this project may be delayed.

8   HSP – MICROS Point of Sale System Implementation

Project Description	☐ **On Target** ☒ **Concern** ☐ **Warning**
IT Project Manager: Ruben Khudaverdyan	**Business Project Owner: Dirk De Jong**
Start Date: 6/24/2014	**Target Completion Date: 1/30/2015**

USC Hospitality has made a decision to replace the existing point-of-sale system provider. Purpose of this project is to replace existing POS hardware, migrate to a Cloud hosted solution provided by MICROS, implement security standards based on the PCI-DSS Guidelines and retire old POS and Server hardware.

Accomplishments (for previous two weeks)

- Site Survey competed
- Met with Field Services and ITS security to discuss support during implementation

Planned for Next Two Weeks

- Submit VAR information to the MICROS POS gateway provider Merchant Link
- Pending Blackboard configuration review
- Order additional Firewall for EFC

Open Issues

- MICROS has extended the Cloud provisioning for additional 6 weeks due to a PCI recertification process required by Oracle (Oracle recently acquired MICROS http://www.oracle.com/us/corporate/oracle-fact-sheet-079219.pdf)

9 RAD – Upgrade Radisson Hotel MICROS & Opera Credit Card Gateway

Project Description	☒ **On Target** ☐ **Concern** ☐ **Warning**
IT Project Manager: Ruben Khudaverdyan	**Business Project Owner: Mark Ewalt**
Start Date: 7/4/2014	**Target Completion Date: 12/31/2014**

AS IT has received a notification from Carlson Rezidor Hotel Group that they have selected Merchant Link as the new credit card gateway vendor. The Gateway vendor provides the software that will link Opera to the credit card processor.

This is a required upgrade as the existing Gateway Protobase will reach end-of-life on September 30th. ****If the upgrade is not complete before September 30th, the hotel will not be able to process credit cards****

Merchant Link software leads the industry and will provide the capability for improved credit card processing in the future. Merchant Link's software is called Transaction Vault – a proven, cost-effective tokenization solution. As a cloud-based tokenization solution, Transaction Vault ensures that stored payment data is completely removed from the local IT environment.

(Tokenization is the process of replacing sensitive data with unique identification symbols that retain all the essential information about the data without compromising its security.)

Accomplishments (for previous two weeks)

- Received Treasury Approval to proceed with ACH set up
- Protobase support has been extended until the end of the calendar year

Planned for Next Two Weeks

- Complete Merchant Link Account configuration
- Schedule cutover

Open Issues

- N/A

10 COL - Coliseum Server Replacement/Virtualization (NAS Installation)

Project Description	☐ **On Target** ☐ **Concern** ☒ **Warning**
IT Project Manager: Sal Manzo	**Business Project Owner: Joe Furin**
Start Date: 5/15/2014	**Target Completion Date: 9/1/2014**

Replace current aging systems with a new server infrastructure, designed around a combination virtualization solution and network based storage solution allowing future integration with Auxiliaries general virtualization and disaster recovery processes.

Accomplishments (for previous two weeks)

- No action taken

Planned for Next Two Week

- Transfer updated ADP VM to Coliseum Server for final test

Open Issues

- N/A

11 TSP – IVR Project

Project Description	☒ **On Target** ☐ **Concern** ☐ **Warning**
IT Project Manager: Frank Juarez	**Business Project Owner: David Donovan**
Start Date: 5/1/2014	**Target Completion Date: 10/01/2014**

Transportation requests the replacement of their existing Telecommunication IVR (Integrated Voice Response System) with a new system that will provide increased uptime, redundancy along with Call Center creation and management, and also the ability to customize messages, route calls and integrate such features as SMS texting, voice callbacks amongst others.

Accomplishments (for previous two weeks)

- Completed remaining configuration of the EngHouse and Avaya Servers
- Conducted User Administration, User Reporting and System Administration Training
- Conducted AVAYA server knowledge transfer session
- Cutover Transportation Call Center and Campus Cruiser to the new Phone System

Planned for Next Two Weeks

- Stabilize any reported cutover issues
- Create support documentation for Transportation
- Create Service Level Agreement (SLA) for Transportation
- Create support and contract repository for future reference

Open Issues

- N/A

12 UCP – Create a new website for EMBA

Project Description   ☒ On Target   ☐ Concern   ☐ Warning

IT Project Manager: Sonali Bodiwala	Business Project Owner: Darren James
Start Date: 4/23/2014	Target Completion Date: 11/30/2014

Create a new website for EMBA

Accomplishments (for previous two weeks)

- Met with the users for an update.
- Continue development

Planned for Next Two Weeks

- Continue development

Open Issues

- N/A

13 BKS – Custom Banners

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Sonali Bodiwala	**Business Project Owner: Sam Carter/Dan Archer**
Start Date: 4/14/2014	**Target Completion Date: : 9/30/2014**

Purpose of this project is to update Bookstore website to offer custom banners from FedEx.

Accomplishments (for previous two weeks)

- Waiting on USC Bookstore to create these products in VR

Planned for Next Two Week

- Add custom fields after they are available on the website

Open Issues

- N/A

14 SS – Replace CAPS Bulk Payment Process in CBORD

Project Description ☐ **On Target** ☒ **Concern** ☐ **Warning**
IT Project Manager: Sonali Bodiwala	**Business Project Owner: Greg Laporte**
Start Date: 3/15/2014	**Target Completion Date: 10/31/2014**

As CBORD will replace CAPS, implement bulk payment process in CBORD

Accomplishments (for previous two weeks)

- After users tested the site and sent the files to ITS, ITS had additional date related changes and invalid data in CBORD
- Updated the process for date changes
- Asked Accounting to fix the data in CBORD

Planned for Next Two Weeks

- Once data is fixed in CBORD, backup production DB to test so accounting can test again.
- Receive user approval and signoff

Open Issues

- Waiting for user testing. Target Completion Date missed due to delay with user testing. Target Completion Date is changed to 10/31/2014 assuming user testing is completed in time

15 COL – Ticket Office PCI Compliance

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Ruben Khudaverdyan	**Business Project Owner: Joe Furin**
Start Date: 2/24/2014	**Target Completion Date: 10/1/2014**

AS IT will be evaluating the Payment Card Industry (PCI) Compliance of the Ticket Office credit card processing process at the Coliseum and the Sport Arena. During this assessment period, Ticket Office service level A-D will be determined, and based on the identified information, a PCI Data Security Standard (DSS) Self-Assessment-Questionnaire (SAQ) V 3.0 with corresponding level will be used to evaluate the Ticket Office credit card processing process.

In addition, AS IT will review the existing server and hardware implementation by Ticketmaster and recommend a solution that will reduce the overall PCI exposure.

Post assessment period, AS IT will implement processes, procedures, and/or technical infrastructure required by the PCI-Counsel to meet PCI Compliance.

The areas in scope for this evaluation are the main Ticket Office located at the Sports Arena along with Gate 4 and Gate 19 located at the Coliseum.

Accomplishments (for previous two weeks)

- Completed Vison and Scope document
- Network Segmentation Reviewed. A separate DSL network is managed by Ticketmaster at the Coliseum Ticket Office

Planned for Next Two Week

- Scheduled a meeting with Ticket Office staff and review PCI-DSS guidelines and business best practices

Open Issues

- N/A

16 COL – Upgrade Coliseum Back Office Network Infrastructure

Project Description	☐ **On Target** ☒ **Concern** ☐ **Warning**
IT Project Manager: Sal Manzo	**Business Project Owner: Joe Furin**
Start Date: 10/24/2013	**Target Completion Date: 10/01/2014**

The Coliseum/Sports Arena requires a review of the current infrastructure to run all necessary USC-Auxiliaries applications.

This review will consist of both hardware infrastructure and software/applications in use and/or expected to be in use over the next 12 months.

Accomplishments (for previous two weeks)

- No action taken (transitioning to new IT PM)

Planned for Next Two Week

- Determine current status and deliverables. Holding below as placeholders.
- Coliseum Wi-Fi proposals expected to be received from ITS/ASIT pending completion of additional site walk and infrastructure testing
- 2nd Site walk with Aruba, ASIT and ITS will be conducted

Open Issues

- Unable to retrieve status from former PM, awaiting further information from ASIT Management and ITS coordinators

17 HOU – WAMS Server Implementation Phase II

Project Description	☐ **On Target** ☐ **Concern** ☒ **Warning**
IT Project Manager: Sal Manzo	**Business Project Owner: Heidi Scribner**
Start Date: 6/1/2013	**Target Completion Date: 11/30/2013**

Housing Services requests the upgrade of the current WAMS System to enhance door locks performance and reporting from the WAMS application.

Accomplishments (for previous two weeks)

- Handed over to Stanley Hardware (Vendor) for completion of remaining tasks

Planned for Next Two Week

- Expected completion will be 9/30/14 per Heidi S.
- Verifying above with vendor

Open Issues

- Vendor has been reengaged in project.
- Vendor has estimated completion for 9/30/14
- No further updates from vendor, Heidi S managing scheduling

18 SS – MS 365 Email Implementation Phase II

Project Description ☒ **On Target** ☐ **Concern** ☐ **Warning**

IT Project Manager: Ruben Khudaverdyan	**Business Project Owner: Dan Stimmler**
Start Date: 2/20/2013	**Target Completion Date: 11/1/2014**

USC is in the process to migrate to the University email and calendaring systems to the Microsoft Office 365 cloud based services. The first phase of this project will be to migrate all faculty and staff the MS 365 environment. Future phases will include rolling out the Link collaboration tool and MS 365 SharePoint.

Auxiliary Services has been identified as the 4th business unit that will migrate to the new environment. The first phase of this project will eliminate the auxiliary email domain and will have all users migrate to the new USC MS 365 tenancy.

Accomplishments (for previous two weeks)

- Initiated the pilot for decommission Auxiliaries IT staff username@auxiliaries.usc.edu , username@bookstore.usc.edu, username@trojanservices.usc.edu and related exchange email accounts

Planned for Next Two Weeks

- Complete Org Account creation and migrate respective Auxiliary Email Accounts

Open Issues

- N/A

19 HSP - AS Business Unit Website NextGen Project – Hospitality

Project Description	☐ **On Target** ☒ **Concern** ☐ **Warning**
IT Project Manager: Sonali Bodiwala	**Business Project Owner: Kris Klinger**
Start Date: 10/4/2012	**Target Completion Date: TBD**

The current design of the core Auxiliary Services websites (Bookstore, Housing, Hospitality, and Transportation) is outdated. The purpose of this project is to re-write these websites to vastly improve the user experience and website functionality. Additionally, this project will integrate existing Auxiliary Services social media content into the websites and create complimentary apps for mobile computing platforms.

The next phase of this project will address the Hospitality website.

Accomplishments (for previous two weeks)

- Met with Hospitality and Design Studio to review approved proofs
- New proofs from 8/1 are sent to Hospitality
- This project is prioritized after The Edmondson website

Planned for Next Two Week

- Waiting for final approvals and PSDs to start development

Open Issues

- N/A

20 HOU – StarRez – Upgrade CyberSource

Project Description	⊠ **On Target** ☐ **Concern** ☐ **Warning**
IT Project Manager: Sonali Bodiwala	**Business Project Owner: Keenan Cheung**
Start Date: 4/23/2014	**Target Completion Date: 9/30/2014**COMPLETED****

The Hosted Order Page will be End of Life on September 2014. Migrate Hosted Order Page to Secure Acceptance platform.

Accomplishments (for previous two weeks)

- Project completed on 9/18

Planned for Next Two Weeks

- N/A

Open Issues

- N/A

21 SS – Disaster Recovery Program

Project Description	☒ **On Target** ☐ **Concern** ☐ **Warning**
IT Project Manager: Frank Juarez	**Business Project Owner: Mark Ewalt**
Start Date: 4/1/2014	**Target Completion Date: 9/15/2014**HOLD****

Currently the AS IT team backs up data from our storage devices and file servers to a local SAN device located in the Carol Little building. Although having data backups gives us some capability for recovering any lost data it does not give us the ability to recover data and resume systems operations if the Carol Little building or the ITS data center is compromised or unable to function due to local emergencies effecting its operations.

AS IT Disaster Recovery Program Description

This program will limit the disruption to our Auxiliaries organization in the wake of a disaster or other critical outage.   This plan once fully implemented will allow the organization to quickly resume mission-critical functions, and minimize the negative effects of a disaster. These file servers, storage devices and other critical system will be located at our offsite co-location facility located in Arizona.

Benefits

- Restoration of Servers.
- Restoration of Network Storage devices
- Restoration of critical Business Systems.
- Re-provisioning of the Auxiliaries Local Area Network to meet the immediate business needs.
- Minimize the down time during any disaster or critical outage.

Accomplishments (for previous two weeks)

- Continue configuration of replication sites
- Requested switch replacement configuration from ITS
- Replace faulty switch at Sunguard, AZ
- Continue replication testing and confirm functionality
- Begin initial Technical documentation

Planned for Next Two Week

- ** Due to project resource availability and higher priorities this project is being temporarily put on hold **

Open Issues

- N/A

22 RAD – Rosso Oro's Online Ordering Vendor Replacement

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Frank Juarez	**Business Project Owner: Mark Ewalt**
Start Date: 2/15/2014	**Target Completion Date: TBD **On Hold****

Currently the Radisson's Rosso Oro's Pizzeria has a website to schedule delivery of food to USC customers. Due to the external assessment of the PCI Compliance the credit card processing for the website has been shut down.

The AS IT and Radisson team will be conducting a Request for Proposal process to find a replacement website vendor that integrates with its MICROS point of sales system and that can be implementing in a manner that reduces the overall complexity of the credit card processing environment.

Accomplishments (for previous two weeks)

- Vendor contact information for RFI have been passed to AS IT

Planned for Next Two Week

- Mark Ewalt has asked that this project be put on hold until next fiscal year.

Open Issues

- N/A

23 ASIT – Asset Management (Absolute Manage)

Project Description	☒ On Target ☐ Concern ☐ Warning
IT Project Manager: Frank Juarez	**Business Project Owner: Mark Ewalt**
Start Date: 4/1/2013	**Target Completion Date: TBD **On Hold****

As part of University requirements, Auxiliary Services IT will implement a computer asset management program.

The goal of this project is to implement a product to both manage hardware and software inventory, as well as physically track hardware throughout its useful life. This product will also provide ASIT with a patch management and group policy management tool, which will also be rolled out during this project.

Accomplishments (for previous two weeks)

- Proof of concept server installed
- Absolute Manage software installed
- Configure administrative accounts for Systems Analyst access
- Configure Proof of Concept client installations

Planned for Next Two Week

- The Asset Management solution has been changed to Cisco's Meraki product
- Meraki installation verification on all Aux devices
- Creation of Meraki audit/exception reports for use by ASIT
- Management and Support strategy draft creation

Open Issues

- N/A

24 Archived Project Summary

Priority	Project Name	Requestor	Description
N/P	HSP – Expand URBNMRKT Landing Page to Website	Erika Chesley	Expand the existing single landing page for URNBMRKT into a complete, standalone website.
N/P	ADM – Automate Payroll Feed from Payroll to Accounting	Dave Racewicz	Automate the process so the feed from AIS is automatically converted into the data HR, the Controllers, and the Directors can use.
N/P	BKS – Sales Tax Table Integration Project	Marissa Tan	The ability to modify the backend so the process will update the sales tax according to shipper's zip code for the states we can collect sales tax.
N/P	BKS – Mobile Applications for USC Bookstores	Darren James	Develop one or more applications using mobile technologies
N/P	HSP – Delphi CC Safeguard	Erika Chesley	**Protect** against unauthorized access or use of records or information which could result in harm or inconvenience to customer.
N/P	HSP – Web Online Ordering Application	Kris Klinger	Online Ordering Application
N/P	TSP – Interactive displays at UPC Bus Stops	Michelle Garcia	Implement KIOSKs at selected bus stops displaying bus route information
N/P	Create/Update Commencement Website	Mark Ewalt	Create a new website or update the bookstore website to streamline ordering from Herf Jones for Commencement
N/P	BKS – Figueroa Press Rewrite	Mark Ewalt	Rewrite of Figueroa Press website.
N/P	TSP – Implement QR Functionality	Michelle Garcia	Begin using QR for marketing at Transportation locations.
N/P	HSP – Norris Healthcare Center POS Implementation	Kris Klinger	Implement POS solution at the NHC
N/P	ASIT – Arc-Sight Log Depository Implementation	Frank Juarez	Implement System Log archival solution for Auxiliary Services.

N/P	COL – Coliseum USCard Implementation	Joe Furin	Implement a process to accept USCard at the Coliseum
N/P	TSP – Flex/AIS Integration for IR	Noel Aguilar	When parking permits are issued against interdepartmental requisitions, the posting to both AIS and Flex is manual and managed separately.