



Bi-Weekly Project Status Report
4/24/2015 – 5/08/2015

Submitted by Auxiliary Services, IT

Submitted On 5/08/2015

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1 Discovery Project Summary

Priority	Project Name	Requestor	Description
1	TSP – Campus Cruiser Enhancements	Michelle Garcia	Online and Dispatch upgrades
1	ACCT – Check Scanning	Greg Laporte	The University no longer offers scanning solution. Currently, checks are scanned manually. Accounting would like to implement an effective solution (ITS – Laserfiche/RBS/Other) to remedy this process.
1	TSP – Update maps	Tony Mazza	Add maps to website showing similar map to housing for consistency.
1	HSP – Firewall Migration	Dirk De Jong	Migrate the management of the HSP Point of Sales (POS) firewalls from ITS to AS IT
1	HSP, BKS, TRX, COL, HOU PCI EMV (Pin and Chip) Implementation	Mark Ewalt	Assist in the purchase and implementation of the new PCI EMV technology mandated by the PCI DSS 3.1 standards
1	COL – USC Network Usage Infrastructure Policy Map and Gap	Joe Furin	To prepare for the upcoming University audit perform an internal assessment of adherence to USC policy and create a mediation list to be prioritized by the COL
2	SS - USC Network Infrastructure Usage Policy pre-audit remediation (BKS, HSP, TSP, HOU, RAD)	Mark Ewalt	To prepare for upcoming University audit perform internal (AS IT) audit of remainder of business units for compliance to USC IT policy
2	HOU – Implement Meeting Room tablets	Keenan Cheung	Mount tablets to each meeting room door so requesters can view availability
2	BKS – Mobile app for catalog	Darren James	Create a mobile app for catalog
2	BKS – Create separate websites for Stanford, San Fran State and others to replace OsCommerce	Darren James	Create separate websites for schools to offer functionality to replace OsCommerce
2	UCP – Online Copyright Clearance Center	Darren James	Offer online solution to replace the current software that was initially written around 1990 in older version of VR, which now has limitations that either makes it impossible or difficult to incorporate new functions and to streamline daily functions with CCC.
2	HR – HR Website	Barbara Sladeck	Create a new website for HR
3	HSP – Create a Mobile App	Kris Klinger	Create a mobile app for USC Hospitality

3	HOU – Mobile Website	Keenan Cheung	Implement a Mobile Website for USC Housing
3	MonoPad Post Installation Support Plan	Keenan Cheung	Create a support plan for the installed MonoPads
3	BKS – eCommerce for USC Flower Shop	Darren James /Jerry Wingate	Add eCommerce functionality to USC Flower Shop website
3	BKS – Electronic Shelf Tag	Darren James	Implement a system to use electronic merchandise tags
3	BKS – Redesign Gamble House Bookstore	Darren James	Gamble House website is changed with the new design so the bookstore would like to match the Gamble House bookstore website to the Gamble House website
TBD	BKS – Additional payment option on BKS website	Rehab Khouri	Add USCard payment option to the USC Bookstore website
TBD	TSP – Luke Pay-Station Upgrade	Tony Mazza	Upgrade Luke Pay-Station Terminals
TBD	TSP – Online Daily Reservation Edits/Deletes	Tony Mazza	Update Online Daily Reservation System so that users are able to edit and delete their existing reservations (with integration to T2)
TBD	COL – Mobile Website	Joe Furin	Create a mobile website for Los Angeles Memorial Coliseum & Sports Arena
TBD	HSP – Rewrite The Lab website	Erika Chesley	Rewrite The Lab website using the same template as The Edmondson

2 Active Project Summary

Project	Project Name	Status	Assessment
3	HSP – Event Planning Website	On Target	Next Milestone – Development Target Project Completion Date – TBD
4	BKS – Create a Mobile Friendly Website	On Target	Next Milestone – Development Target Project Completion Date – TBD
5	BKS – Online Computer Store	On Target	Next Milestone – Development Target Project Completion Date – 6/30/15
6	HOU – Translate Housing Website to Chinese	On Target	Next Milestone – Development Target Project Completion Date – 5/30/15
7	TSP – Update Transportation App for IOS and Android	On Target	Next Milestone – Development Target Project Completion Date – TBD
8	SS – Contract Management System Implementation	On Target	Next Milestone – Development Target Project Completion Date – 6/1/2015
9	SS – Kronos (Purchase & Implementation of addition clocks)	On Target	Next Milestone – Development Target Project Completion Date – TBD
10	SS – Kronos Timekeeping Scheduling Module Implementation	On Target	Next Milestone – Development Target Project Completion Date – 6/19/2015
11	SS – Kronos Custom Time Edit Report	On Target	Next Milestone – Development Target Project Completion Date – 6/06/2015
12	SS – 2014 External PCI Audit Support	On Target	Next Milestone – Development Target Project Completion Date – 6/30/2015
13	TSP – T2 Flex Credit Card Gateway Upgrade	On Target	Next Milestone – Implementation Target Project Completion Date – TBD
14	UCP – Create a new website for EMBA	On Target	Next Milestone – Development Target Project Completion Date – TBD
15	SS – MS 365 Email Implementation Phase III	On Target	Next Milestone – Phase III Target Project Completion Date – TBD
16	HSP – AS Business Unit Website NextGen Project Hospitality	On Target	Next Milestone – Development Target Project Completion Date – 8/10/2015

3 HSP – Event Planning Website

Project Description		<input checked="" type="checkbox"/> On Target <input type="checkbox"/> Concern <input type="checkbox"/> Warning	
IT Project Manager: Sonali Bodiwala		Business Project Owner: Erika Chesley	
Start Date: 4/15/2015		Target Completion Date: TBD	
<p>Currently, when an user group plans an event through CAPS website, USC Hospitality team goes through a manual process to see if the event has food and beverage; alcohol or a fund raising event. They manually have to verify if the event planner is using an approved vendor and if any of their insurances have expired. A manual workarounds are time consuming. Creating a new website with an automated flow will streamline this process and assist the hospitality team with the time they currently spend on the manual process.</p>			
Accomplishments (for previous two weeks)			
<ul style="list-style-type: none"> • Met with users to review the flow • Created a functionality workflow document • Functionality workflow document approved by users • Met with Design Studio to discuss the project and for mockups 			
Planned for Next Two Week			
<ul style="list-style-type: none"> • Design Studio to create 3 mockups pages for Directors review 			
Open Issues			
<ul style="list-style-type: none"> • N/A 			

4 BKS – Create a Mobile Friendly Website

Project Description		<input checked="" type="checkbox"/> On Target <input type="checkbox"/> Concern <input type="checkbox"/> Warning	
IT Project Manager: Sonali Bodiwala		Business Project Owner: Holly Bedwell	
Start Date: 5/1/2015		Target Completion Date: TBD	
<p>With the recent changes on 4/21 to Google’s search engine, if a website is not mobile friendly, it may not show up on Google’s search results or may be displayed with lower score.</p> <p>The Scope of this project is to create a mobile friendly website for USC Bookstore.</p>			
Accomplishments (for previous two weeks)			
<ul style="list-style-type: none"> Received PSD for the Home page from Design Studio 			
Planned for Next Two Week			
<ul style="list-style-type: none"> Design Studio to send additional PSDs Start development 			
Open Issues			
<ul style="list-style-type: none"> N/A 			

5 BKS – Online Computer Store

Project Description		<input checked="" type="checkbox"/> On Target <input type="checkbox"/> Concern <input type="checkbox"/> Warning	
IT Project Manager: Sonali Bodiwala		Business Project Owner: Rehab Khouri	
Start Date: 04/24/2015		Target Completion Date: 6/30/2015	
<p>Computer Store would like to sell apple products online where customers will be required to enter a 10 digit USCID or the year they graduated for record purposes. At this time the gathered information will not be verified by the computer store.</p> <p>The look and feel will not change for the website in this phase.</p>			
Accomplishments (for previous two weeks)			
<ul style="list-style-type: none"> • Top navigation created • Left navigation created • Pages for Apple categories created • Breadcrumbs are added to each category and product pages for Apple • Documentation created and sent to users to make changes planned for next 2 weeks • Test site released to users for testing 			
Planned for Next Two Week			
<ul style="list-style-type: none"> • Users to add products, images • Users to update additional fields for USCID and Part Number search • Users to update multi-store functionality configuration • Users to add pick up locations • Users to update content for 3 email templates • Users to review the test site and provide feedback 			
Open Issues			
<ul style="list-style-type: none"> • N/A 			

6 HOU – Translate Housing Website to Chinese

Project Description		<input checked="" type="checkbox"/> On Target <input type="checkbox"/> Concern <input type="checkbox"/> Warning	
IT Project Manager: Sonali Bodiwala		Business Project Owner: Keenan Cheung	
Start Date: 2/4/2015		Target Completion Date: 5/30/2015	
Housing would like offer Chinese translation of the website.			
Accomplishments (for previous two weeks)			
<ul style="list-style-type: none"> • Additional batches sent for translation • Met with users to review 			
Planned for Next Two Week			
<ul style="list-style-type: none"> • Resolve issues with the translation • Send new batches for translation 			
Open Issues			
<ul style="list-style-type: none"> • N/A 			

7 TSP – Update Transportation App for iOS and Android

Project Description		<input checked="" type="checkbox"/> On Target <input type="checkbox"/> Concern <input type="checkbox"/> Warning	
IT Project Manager: Sonali Bodiwala		Business Project Owner: Tony Mazza	
Start Date: 3/1/2015		Target Completion Date: TBD	
<p>Add HSC routes, additional functionality (metro, metrolink, LADOT integration, redesign, optimize for new devices)</p>			
Accomplishments (for previous two weeks)			
<ul style="list-style-type: none"> • Met with USC Transportation & Design Studio • Phase 1 will include replacing campus cruiser functionality with Ridecell app so users will be prompted to download Ridecell app from USC Transportation App 			
Planned for Next Two Week			
<ul style="list-style-type: none"> • Meet with Ridecell & Design Studio 			
Open Issues			
<ul style="list-style-type: none"> • N/A 			

8 SS – Contract Management System Implementation

Project Description		<input checked="" type="checkbox"/> On Target <input type="checkbox"/> Concern <input type="checkbox"/> Warning	
IT Project Manager: Frank Juarez		Business Project Owner: Mark Ewalt	
Start Date: 2/10/2015		Target Completion Date: 6/1/2015	
<p>Auxiliary Services has contracted with Merrill to implement their Datasite Contract Management system. The system will scan, store and flag Auxiliary Services contracts (excluding sales/events contracts/BEOs, hotel groups, etc.). This will make all of our contracts searchable by keyword, contract type and several other user-defined search criteria. It will also allow us to establish early warning notifications for due dates within a contract, or simply a contract's expiration date.</p> <p>The first phase of this tool's implementation will focus solely on the Coliseum documents. The project team will define future project phases so that the remainder of the Auxiliary Services contracts can be entered into the system.</p>			
Accomplishments (for previous two weeks)			
<ul style="list-style-type: none"> • Held initial training for COL users • Completed planning for Director's retreat presentation 			
Planned for Next Two Week			
<ul style="list-style-type: none"> • Continue with Coliseum end user training 			
Open Issues			
<ul style="list-style-type: none"> • N/A 			

9 SS – KRONOS (Purchase & implementation of additional clocks)

Project Description		<input checked="" type="checkbox"/> On Target <input type="checkbox"/> Concern <input type="checkbox"/> Warning	
IT Project Manager: Ruben Khudaverdyan		Business Project Owner: Barbara Sladeck	
Start Date: 3/27/2015		Target Completion Date: TBD	
<p>Through a recent audit report, it has been identified that there is a need to install additional Kronos clocks throughout the Hospitality and Housing business unit.</p> <p>The goals of this project are to assess, quote, and implement the amount of additional clocks needed for operations</p>			
Accomplishments (for previous two weeks)			
<ul style="list-style-type: none"> Received feedback from Housing and ordered necessary devices 			
Planned for Next Two Week			
<ul style="list-style-type: none"> Pending a decision from Hospitality on whether the devices will be purchased FY15 or FY16 			
Open Issues			
<ul style="list-style-type: none"> N/A 			

10 SS – KRONOS Timekeeping – Scheduling Module Implementation

Project Description		<input checked="" type="checkbox"/> On Target <input type="checkbox"/> Concern <input type="checkbox"/> Warning	
IT Project Manager: Ruben Khudaverdyan		Business Project Owner: Barbara Sladeck	
Start Date: 1/14/2015		Target Completion Date: 6/19/2015	
<p>The AS business units have a complex and dynamic work schedule process. There is a need to have greater visibility for both the planning of work schedules and to dynamically assign employees to these schedules.</p> <p>The scope of this project is to work with the AS IT Payroll team to define requirements and to implement the KRONOS work-scheduling package. This will include updating of the KRONOS timekeeping system and the time clocks to integrate with this new functionality</p>			
Accomplishments (for previous two weeks)			
<ul style="list-style-type: none"> SOW has been reviewing and signed-off 			
Planned for Next Two Week			
<ul style="list-style-type: none"> Dates are being reviewed to schedule the onsite training 			
Open Issues			
<ul style="list-style-type: none"> N/A 			

11 SS – KRONOS Custom Time Edit Report

Project Description		<input checked="" type="checkbox"/> On Target <input type="checkbox"/> Concern <input type="checkbox"/> Warning	
IT Project Manager: Ruben Khudaverdyan		Business Project Owner: Barbara Sladeck	
Start Date: 3/27/2015		Target Completion Date: 6/06/2015	
<p>Sr. Management has requested a custom time edit report to be built by the Kronos team.</p> <p>The scope of this project is to review the requirements found in the audit report and contract Kronos professional services for development.</p>			
Accomplishments (for previous two weeks)			
<ul style="list-style-type: none"> The Product Design Document (PDD) has been reviewed and signed-off 			
Planned for Next Two Week			
<ul style="list-style-type: none"> Kronos to begin building the product development which would take 3-4 weeks to complete 			
Open Issues			
<ul style="list-style-type: none"> N/A 			

12 SS – 2014 External PCI Audit Support

Project Description		<input checked="" type="checkbox"/> On Target <input type="checkbox"/> Concern <input type="checkbox"/> Warning	
IT Project Manager: Frank Juarez		Business Project Owner: Dan Stimmler	
Start Date: 1/19/2015		Target Completion Date: 6/30/2015	
<p>USC is a PCI Level 2 Merchant and as such is required to have an external PCI assessment performed on an annual basis.</p> <p>The scope of this project is to work with the Auxiliary Services HSP, BKS, RAD, TRX, COL, and HOU business units to review all credit card processing systems, credit card technical architecture, and PCI Policies and Procedures for compliance to the PCI Data Security Standards. A remediation list of all non-compliant items will be created and tracked to completion.</p>			
Accomplishments (for previous two weeks)			
<ul style="list-style-type: none"> Completed additional remediation tasks Attended meeting with Gamble House to discuss tour ticket credit card processing 			
Planned for Next Two Week			
<ul style="list-style-type: none"> Continue work on remaining remediation items for BKS, COL and HSP 			
Open Issues			
<ul style="list-style-type: none"> N/A 			

13 TSP – T2 Flex Credit Card Gateway Upgrade

Project Description <input checked="" type="checkbox"/> On Target <input type="checkbox"/> Concern <input type="checkbox"/> Warning	
IT Project Manager: Ruben Khudaverdyan	Business Project Owner: David Donovan
Start Date: 9/11/14	Target Completion Date: TBD
<p>AS IT has received a notification from T2 Flex that they have selected Fusebox, a product from Elavon as the new credit card gateway for the T2 POS application . The Gateway vendor provides the software that will link T2 application to the credit card processor.</p> <p>This is a required upgrade. The existing Gateway Protobase also a product of Elavon will reach end-of-life on September 30th 2014. **Elavon provided assurance that we will not experince disruption of services while their legal team is reviwing the Security Addendum**</p>	
Accomplishments (for previous two weeks)	
<ul style="list-style-type: none"> OGC is reviewing the latest revisions of the Terms and Conditions and Security Addendum from Elavon 	
Planned for Next Two Weeks	
<ul style="list-style-type: none"> Pending Elavon feedback 	
Open Issues	
<ul style="list-style-type: none"> N/A 	

14 UCP – Create a new website for EMBA

Project Description <input checked="" type="checkbox"/> On Target <input type="checkbox"/> Concern <input type="checkbox"/> Warning	
IT Project Manager: Sonali Bodiwala	Business Project Owner: Darren James
Start Date: 4/23/2014	Target Completion Date: TBD
Create a new website for EMBA	
Accomplishments (for previous two weeks)	
<ul style="list-style-type: none"> Discussed the timeline with the users. The website will be released to users to QA in June 	
Planned for Next Two Weeks	
<ul style="list-style-type: none"> Pending user feedback Waiting for the timeline for QA and production. 	
Open Issues	
<ul style="list-style-type: none"> N/A 	

15 SS – MS 365 Email Implementation Phase III

Project Description <input checked="" type="checkbox"/> On Target <input type="checkbox"/> Concern <input type="checkbox"/> Warning	
IT Project Manager: Ruben Khudaverdyan	Business Project Owner: Dan Stimmler
Start Date: 2/20/2013	Target Completion Date: TBD
<p>USC is in the process to migrate to the University email and calendaring systems to the Microsoft Office 365 cloud based services. The first phase of this project will be to migrate all faculty and staff the MS 365 environment. Future phases will include rolling out the Link collaboration tool and MS 365 SharePoint.</p> <p>Auxiliary Services has been identified as the 4th business unit that will migrate to the new environment. The first phase of this project will eliminate the auxiliary email domain and will have all users migrate to the new USC MS 365 tenancy.</p>	
Accomplishments (for previous two weeks)	
<ul style="list-style-type: none"> • Completed SYMPA training • Began the deletion of Aux org accounts 	
Planned for Next Two Weeks	
<ul style="list-style-type: none"> • Complete the transition of Transportation and Hospitality accounts • Update TSP & HSP websites with new @usc.edu email addresses • Configure user accounts identified by TSP & HSP 	
Open Issues	
<ul style="list-style-type: none"> • N/A 	

16 HSP - AS Business Unit Website NextGen Project – Hospitality

Project Description		<input checked="" type="checkbox"/> On Target <input type="checkbox"/> Concern <input type="checkbox"/> Warning	
IT Project Manager: Sonali Bodiwala		Business Project Owner: Kris Klinger	
Start Date: 10/4/2012		Target Completion Date: 8/10/2015	
<p>The current design of the core Auxiliary Services websites (Bookstore, Housing, Hospitality, and Transportation) is outdated. The purpose of this project is to re-write these websites to vastly improve the user experience and website functionality. Additionally, this project will integrate existing Auxiliary Services social media content into the websites and create complimentary apps for mobile computing platforms.</p> <p>The next phase of this project will address the Hospitality website.</p>			
Accomplishments (for previous two weeks)			
<ul style="list-style-type: none"> Started development again 			
Planned for Next Two Week			
<ul style="list-style-type: none"> Continue 			
Open Issues			
<ul style="list-style-type: none"> N/A 			

17 HOU – WAMS Server Implementation Phase II

Project Description		<input type="checkbox"/> On Target <input type="checkbox"/> Concern <input checked="" type="checkbox"/> Warning	
IT Project Manager: Sal Manzo		Business Project Owner: Chris Ponsiglione	
Start Date: 6/1/2013		Target Completion Date: **On Hold**	
<p>Housing Services requests the upgrade of the current WAMS System to enhance door locks performance and reporting from the WAMS application.</p>			
Accomplishments (for previous two weeks)			
<ul style="list-style-type: none"> • Handed over to Stanley Hardware (Vendor) for completion of remaining tasks 			
Planned for Next Two Week			
<ul style="list-style-type: none"> • Vendor to continue work with Heidi Scribner’s assistance 			
Open Issues			
<ul style="list-style-type: none"> • Current estimate from Housing is completion in November, 2014 • Recommend changing to end of Q1, 2015, 			

18 SS – Disaster Recovery Program

Project Description <input checked="" type="checkbox"/> On Target <input type="checkbox"/> Concern <input type="checkbox"/> Warning 	
IT Project Manager: Frank Juarez	Business Project Owner: Mark Ewalt
Start Date: 4/1/2014	Target Completion Date: 9/15/2014 **On Hold**
<p>Currently the AS IT team backs up data from our storage devices and file servers to a local SAN device located in the Carol Little building. Although having data backups gives us some capability for recovering any lost data it does not give us the ability to recover data and resume systems operations if the Carol Little building or the ITS data center is compromised or unable to function due to local emergencies effecting its operations.</p> <p><u>AS IT Disaster Recovery Program Description</u></p> <p>This program will limit the disruption to our Auxiliaries organization in the wake of a disaster or other critical outage. This plan once fully implemented will allow the organization to quickly resume mission-critical functions, and minimize the negative effects of a disaster. These file servers; storage devices and other critical system will be located at our offsite co-location facility located in Arizona.</p> <p><u>Benefits</u></p> <ul style="list-style-type: none"> • Restoration of Servers. • Restoration of Network Storage devices • Restoration of critical Business Systems. • Re-provisioning of the Auxiliaries Local Area Network to meet the immediate business needs. • Minimize the down time during any disaster or critical outage. 	
Accomplishments (for previous two weeks)	
<ul style="list-style-type: none"> • Continue configuration of replication sites • Requested switch replacement configuration from ITS • Replace faulty switch at SunGard, AZ • Continue replication testing and confirm functionality • Begin initial Technical documentation 	
Planned for Next Two Week	
<ul style="list-style-type: none"> • ** Due to project resource availability and higher priorities this project is being temporarily put on hold ** 	
Open Issues	
<ul style="list-style-type: none"> • N/A 	

19 RAD – Rosso Oro’s Online Ordering Vendor Replacement

Project Description		<input checked="" type="checkbox"/> On Target <input type="checkbox"/> Concern <input type="checkbox"/> Warning	
IT Project Manager: Frank Juarez		Business Project Owner: Mark Ewalt	
Start Date: 2/15/2014		Target Completion Date: TBD **On Hold**	
<p>Currently the Radisson’s Rosso Oro’s Pizzeria has a website to schedule delivery of food to USC customers. Due to the external assessment of the PCI Compliance the credit card processing for the website has been shut down.</p> <p>The AS IT and Radisson team will be conducting a Request for Proposal process to find a replacement website vendor that integrates with its MICROS point of sales system and that can be implementing in a manner that reduces the overall complexity of the credit card processing environment.</p>			
Accomplishments (for previous two weeks)			
<ul style="list-style-type: none"> Vendor contact information for RFI have been passed to AS IT 			
Planned for Next Two Week			
<ul style="list-style-type: none"> Mark Ewalt has asked that this project be put on hold until next fiscal year. 			
Open Issues			
<ul style="list-style-type: none"> N/A 			

20 ASIT – Asset Management (Absolute Manage)

Project Description		<input checked="" type="checkbox"/> On Target <input type="checkbox"/> Concern <input type="checkbox"/> Warning	
IT Project Manager: Frank Juarez		Business Project Owner: Mark Ewalt	
Start Date: 4/1/2013		Target Completion Date: TBD **On Hold**	
<p>As part of University requirements, Auxiliary Services IT will implement a computer asset management program.</p> <p>The goal of this project is to implement a product to both manage hardware and software inventory, as well as physically track hardware throughout its useful life. This product will also provide ASIT with a patch management and group policy management tool, which will also be rolled out during this project.</p>			
Accomplishments (for previous two weeks)			
<ul style="list-style-type: none"> • Proof of concept server installed • Absolute Manage software installed • Configure administrative accounts for Systems Analyst access • Configure Proof of Concept client installations 			
Planned for Next Two Week			
<ul style="list-style-type: none"> • The Asset Management solution has been changed to Cisco’s Meraki product • Meraki installation verification on all Aux devices • Creation of Meraki audit/exception reports for use by ASIT • Management and Support strategy draft creation 			
Open Issues			
<ul style="list-style-type: none"> • N/A 			

21 Archived Project Summary

Priority	Project Name	Requestor	Description
N/P	HSP – Expand URBNMRKT Landing Page to Website	Erika Chesley	Expand the existing single landing page for URBNMRKT into a complete, standalone website.
N/P	ADM – Automate Payroll Feed from Payroll to Accounting	Dave Racewicz	Automate the process so the feed from AIS is automatically converted into the data HR, the Controllers, and the Directors can use.
N/P	BKS – Sales Tax Table Integration Project	Marissa Tan	The ability to modify the backend so the process will update the sales tax according to shipper's zip code for the states we can collect sales tax.
N/P	BKS – Mobile Applications for USC Bookstores	Darren James	Develop one or more applications using mobile technologies
N/P	HSP – Delphi CC Safeguard	Erika Chesley	Protect against unauthorized access or use of records or information which could result in harm or inconvenience to customer.
N/P	HSP – Web Online Ordering Application	Kris Klinger	Online Ordering Application
N/P	TSP – Interactive displays at UPC Bus Stops	Michelle Garcia	Implement KIOSKs at selected bus stops displaying bus route information
N/P	Create/Update Commencement Website	Mark Ewalt	Create a new website or update the bookstore website to streamline ordering from Herf Jones for Commencement
N/P	BKS – Figueroa Press Rewrite	Mark Ewalt	Rewrite of Figueroa Press website.
N/P	TSP – Implement QR Functionality	Michelle Garcia	Begin using QR for marketing at Transportation locations.
N/P	HSP – Norris Healthcare Center POS Implementation	Kris Klinger	Implement POS solution at the NHC
N/P	ASIT – Arc-Sight Log Depository Implementation	Frank Juarez	Implement System Log archival solution for Auxiliary Services.

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N/P	COL – Coliseum USCard Implementation	Joe Furin	Implement a process to accept USCard at the Coliseum
N/P	TSP – Flex/AIS Integration for IR	Noel Aguilar	When parking permits are issued against interdepartmental requisitions, the posting to both AIS and Flex is manual and managed separately.